

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
June 12, 2023**

A meeting of the Mountville Borough Council was held on Monday, June 12, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Christine Eshleman, Lenny Heisey, Phil Kresge, Rick Spiegel and Mayor Steve Mitchell. Jonah Eastep was absent.
- Also, present were West Hempfield Township Police Captain Doug Ober, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council president Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Public Comment

- None.

Recognition of Visitors

- None.

Agenda Additions

- None.

Meeting Minutes and Financial Reports

- *C. Eshleman moved to accept the minutes of the May 8, 2023, meeting as distributed.* T. Baker seconded the motion. Council was in accord and the motion carried.
- *M. Auker moved to accept the financial reports and fund distributions as presented.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Captain Doug Ober who reviewed the report for the previous month.
 - There were several license plates stolen from cars parked at the Mountville Days Carnival.
 - Council expressed thanks for help with the Memorial Day Parade.
 - National Night Out is scheduled to take place on August 1, 2023.

- Chairperson Spiegel recognized Mountville Fire Co #1 Chief D. Gantz who presented the monthly report that was distributed to Council earlier.
 - The new radios have been ordered and at a lower cost than expected.
 - Mountville Days Carnival was a success.
 - Annual Fund Drive has begun.

Public Safety – Planning/Zoning

Chairperson – L. Heisey

- Chairperson Heisey reported that 5 permits were issued for this reporting period:

○ #2319	110 E. Hoover St.	Door Replacement	\$ 99.50
○ #2320	247 Froelich Ave.	Basement Remodel	\$ 951.90
○ #2321	200 College Ave.	HVAC Replacement	\$1530.50
○ #2322	141 N. Church St.	Addition	\$ 924.00
○ #2325	233 Hill St.	Solar Panels	\$ 344.50
- Dayspring Christian Academy plans continue. There is nothing further needed by Council at this time.
- 120 Fridy Street. A Zoning hearing is planned for this property.
- The properties at 5 E. Main St. and 23 N. Manor St. have not responded to zoning letters sent. There will be violations filed with the District Magistrate by our solicitor.

Public Safety – Health/Sanitation

Chairperson – T. Baker

- Delinquent trash accounts.
 - There are 42 accounts that have not paid their 2nd quarter trash bill. The manager recommends sending those accounts to Creditech for collection.
 - *T. Baker moved to send the 42 unpaid 2nd qtr. trash accounts to Creditech for collection. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

General Government - Personnel

Chairperson – P. Kresge

- We still need to find a replacement for our representative to the UCC appeals board for the LIMC.
- Driver Vehicle Safety Guideline.
 - Selective insurance requires a Safety Program for all driver's working for the Borough. The Borough Manager has developed a Guideline for review.
 - *C. Eshleman moved to approve the Mountville Borough Driver and Vehicle Safety Guideline, as presented. R. Spiegel seconded the motion. Council was in accord and the motion carried.*

General Government - Budget

Chairperson – C. Eshleman

- No Report.

General Government – Public Outreach

Chairperson – P. Kresge

- The Memorial Day Parade went well.

General Government – Building Committee

Chairperson – P. Kresge

- No report.

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights.
 - No report.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
 - The Oil, Chip and Fog Seal is underway in Summit Hills.
 - The paving project is scheduled to start at the end of July at the earliest. We will need to wait for the Commonwealth Financing Authority to approve additional scope to include handicapped accessible crosswalks and pathways to Spring Hill Park. There is additional money available under the current grant for this additional work if approved. The recommendation is to approve the additional work with a change order and if not approved by the CFA, we could use Borough Highway Aid funds to cover the cost. This is work that needs to be completed before paving the roadway, because performing the work after would require disturbance of the new paving.
 - *M. Auker moved to approve change order #1 from D.H. Funk for the summit Hills Paving Project in the amount of \$31, 262.21. C. Eshleman seconded the motion. Council was in accord and the motion carried.*
- Spring Street discussion.
 - Open discussion.
 - We will have a public input meeting scheduled for July 24th, 2023 at 7:00 pm.
- Village Drive storm water pipe replacement.
 - Rettew Associates has developed a bid package and the Borough manager would like to send out RFP's to several contractors and try to have this repaired before the winter season.
 - *M. Auker moved to approve the bid package submitted by Rettew Associates and allow the Borough Manager to send out the (RFP) Request for Pricing. R. Spiegel seconded the motion. Council was in accord and the motion carried.*

Public Works - Parks and Recreation

Chairperson – Jonah M. Eastep (absent)

- Spring Hill Basin Project.
 - Flyway is to begin mobilization the week of June 26th and should begin work soon thereafter.
- DCNR Park Improvement Grant – Borough Park.
 - No Update.
- There were several instances of vandalism at the Borough Park, including graffiti at the woodworks and damage to the child swings. Public Works personnel has removed/repared the equipment as necessary.

Engineer's Report –

- No report.

Manager's Report –

- Report as distributed.

Mayor's Report –

- The attendance at the PSAB conference was well worth the cost. There were several informative breakout sessions during the conference.

Unfinished Business

- None.

New Business

- Insect control at the Borough office.
 - It is time to renew the annual termite agreement with Kirchner's Pest Control. The Borough Manager recommends not renewing this service, but instead, contract them to treat for insects in general.
 - *R. Spiegel moved to approve 2 quarterly applications of insect control with Kirchner's Pest Control at a cost of \$165.00 per application for a total of \$330.00.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- The resignation of Crossing Guard Randy Leaman.
 - *R. Spiegel moved to approve the resignation of Randy Leaman.* L. Heisey seconded the motion. Council was in accord and the motion carried.

Public Comment


- K. Smith inquired about the addition of pickle ball courts at the Borough Park.

Miscellaneous

- *L. Heisey moved to cancel the June 26, 2023 meeting.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

With no further business, the meeting was adjourned at 2048 hrs.

Respectfully submitted,



Derrick J. Millhouse
Manager/Treasurer

Gallery:

Karl Smith
Miguel Dejesus