

**MOUNTVILLE BOROUGH COUNCIL**  
**MEETING MINUTES**  
**January 9, 2023**

A meeting of the Mountville Borough Council was held on Monday, January 9, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Christine Eshleman, Lenny Heisey, Phil Kresge, Rick Spiegel and Mayor Steve Mitchell. Jonah Eastep was absent.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Deputy Chief Andrew Kalbach, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

**Public Comment**

- One resident commented on the discussion about Spring Street.

**Recognition of Visitors**

- John Henry – Thanking the Council for their support, on Behalf of the Mountville Community Services Foundation.
- Mike Geniec – VFW – Discussed the Memorial Day Parade and veteran banners.

**Agenda Addition**

- *R. Spiegel moved to add discussion of the Memorial Day Parade to the current agenda. C. Eshleman seconded the motion. Council was in accord and the motion carried.*
  - *C. Eshleman moved to approve the request from the VFW to hold the Memorial Day Parade on May 27, 2023 and direct the Manager to generate a letter to the state for the special event permit. R. Spiegel seconded the motion. Council was in accord and the motion carried.*

**Meeting Minutes and Financial Reports**

- *T. Baker moved to accept the minutes of the December 12, 2022, meeting as distributed. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- *M. Auker moved to accept the financial reports and fund distributions as presented. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

**Public Safety – Police/Fire**

Chairperson – Vacant

- P. Kresge recognized WHTPD Chief L. Layden who reviewed the report for the month of December 2022.

- P. Kresge recognized Mountville Fire Co #1 Deputy Chief Kalbach who reviewed the December 2022 monthly report and the 2022 yearly report. DC Kalbach also mentioned the fire company will be approaching Council next month to request the Borough cover the cost of the application for the AFG grant as the Borough has done in the past.

**Public Safety – Planning/Zoning**

Chairperson – Lenny Heisey

- S. Meckley from Rettew Assoc. reported that 2 permits were issued for this reporting period:
  - #2304            216 S. Manor St.                    Solar Panels                    \$ 263.50
  - #2305            285 Spring Hill La.                    Kitchen Reno.                    \$ 418.50
- Code Enforcement is moving forward with properties at 5 E. Main St. and 23 N. Manor St.
- Plans associated with the Dayspring project are continuing to move forward.

**General Government**

Chairperson – Christine D. Eshleman

- Building renovation and/or relocation
  - The Borough Manager has recommended to Council that a committee be formed for discussion about renovations to our existing building and/or relocation of offices to another location. R. Spiegel expressed his agreement with forming such a committee.
    - After some discussion, President Kresge appointed a Building Committee. Those appointed are Phil Kresge, Rick Spiegel and Theresa Baker.

**Public Works – Streets**

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
  - Bid documents have been finalized.
    - *M. Auker moved to put the Main/Manor Street signal project out for bid.* L. Heisey seconded the motion. Council was in accord and the motion carried.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
  - Bid documents have been developed, but there will need to be some revisions before going out for bid.
- Summit Hills fog seal – There has been no updated schedule.
- Spring Street discussion
  - L-Tap finished the traffic study for the road. The next step would be to determine the amount of work that will be required to repair the road. There has been an offer from Norfolk Southern to assist the Borough with closing the crossing.
    - *M. Auker moved to direct Rettew to complete a preliminary cost analysis for repairs to the road.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

### **Public Works – Health/Sanitation**

Chairperson – Rick Spiegel

- 2 E. Hoover Street is in arrears on their trash payments. That property is going to foreclosure at the end of the month. The Borough has also mowed the property several times over the last couple of years and has not been reimbursed. Council discussed placing a lien on the property for both.
  - *R. Spiegel moved to direct Creditech to place a lien on the property at 2 E. Hoover St. for delinquent trash bills.* M. Aufer seconded the motion. Council was in accord and the motion carried.
  - *R. Spiegel moved to direct Attorney Brad Zuke to lien the property at 2 E. Hoover St. for delinquent mowing invoices.* L. Heisey seconded the motion. Council was in accord and the motion carried.

### **Parks and Recreation**

Chairperson – Jonah M. Eastep

- DCNR park improvement grant
  - This project is currently on hold, but we will need to reopen the discussion and make a determination to move forward or not.

**Engineer's Report** – No Report.

**Manager's Report** – No Report.

**Mayor's Report** – No Report.

**Personnel Committee Report** – No Report.

### **Unfinished Business**

- Handicapped Parking at 28 E. Main St.
  - A request was made by Council to have the applicant come to a Council Meeting. The applicant was contacted via phone and a message was left for her to contact the office. A letter was sent to the applicant requesting her presence at the meeting. The applicant has not contacted the office, nor has she made herself available for the meeting.
    - *L. Heisey moved to deny the application for the Handicapped Parking Space.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

### **New Business**

- No new business.

### **Public Comment**

- None

### **Miscellaneous**

- President Kresge advised Council of the new committee structure that will be utilized moving forward.
- *L. Heisey moved to cancel the January 23, 2023 meeting.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

**With no further business, the meeting was adjourned at 2023 hrs.**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Derrick J. Millhouse". The signature is fluid and cursive, with a prominent initial "D" and "M".

Derrick J. Millhouse  
Manager/Treasurer

Gallery:

Mike Geniec  
John Henry  
Karl Smith