

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
September 11, 2023**

A meeting of the Mountville Borough Council was held on Monday, September 11, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Christine Eshleman, Lenny Heisey, Rick Spiegel, and Mayor Steve Mitchell. Phil Kresge, Theresa Baker and Jonah Eastep were absent.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Deputy Chief Andy Kalbach, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council vice-president Eshleman who then gave an invocation and led the Pledge of Allegiance.

Vice-president Eshleman addressed the visitors in the room. She advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Agenda Additions

- None.

Public Comment

- None.

Recognition of Visitors

- None

Meeting Minutes and Financial Reports

- *R. Spiegel moved to accept the minutes of the August 14, 2023, meeting as distributed.* M. Auker seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* L. Heisey seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Chief Layden who reviewed the report for the previous month.
 - Several juveniles were arrested for stealing automobiles in the area.
 - They are currently in the process of hiring another officer.
- Chairperson Spiegel recognized Mountville Fire Co #1 Deputy Chief A. Kalbach who presented the monthly report that was distributed to Council earlier.
 - The fund drive has raised just over \$32,900.00 so far.
 - All new radios are in operation including the mobile radios in the vehicles.

- AFG Grant application request has not yet been awarded.
- MJ Squad will be assisting with next year's carnival.

Public Safety – Planning/Zoning

Chairperson – L. Heisey

- Chairperson Heisey reported that 1 permit was issued for this reporting period:
 - #2329 20 Pennridge Ave. Solar Panels \$ 309.50
- The properties at 5 E. Main St. and 23 N. Manor St. have decided to schedule a hearing with the Magistrate.
- Short term rental discussion.
 - The Short-Term Rental committee met to discuss. They recommend modeling the Mountville Borough policy after the Manheim Borough policy. We would then make specific adjustments to the policy for our Borough.
 - *L. Heisey moved to direct our solicitor to draft a short-term rental ordinance for Mountville Borough.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

Public Safety – Health/Sanitation

Chairperson – T. Baker (absent)

- There are currently (4) four accounts for properties which are currently in lien who have not paid their 3rd qtr. trash bills.
 - *R. Spiegel moved to stop trash collection for the (4) four properties in lien which have not paid their 3rd qtr. bill.* M. Aufer seconded the motion. Council was in accord and the motion carried.
- There are currently 46 trash accounts that have not paid the third quarter bill.
 - *R. Spiegel moved to send the 46 overdue accounts to Creditech for collection.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- Fourth quarter trash bills will go out next week.

General Government - Personnel

Chairperson – P. Kresge (absent)

- We still need to find a replacement for our representative to the UCC appeals board for the LIMC.
 - There is someone interested in the position, but they have not yet contacted the Borough office for the details. Hopefully we will have this information at the next meeting.
- We are still accepting applications for another crossing guard.

General Government - Budget

Chairperson – C. Eshleman

- The first draft of the 2024 Budget was distributed to Council for discussion.

General Government – Public Outreach

Chairperson – P. Kresge (absent)

- No Report.

General Government – Building Committee

Chairperson – P. Kresge (absent)

- No report.

Public Works – Streets

Chairperson – Matthew T. Auken

- The Main and Manor project for signal lights.
 - Construction has started. The poles are still on schedule to be delivered in mid-October. The work currently being performed is the underground structure for the future placement of the poles.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
 - D.H. Funk will need one more day to complete the project.
- Lemon Street
 - The paving project is complete.
- Spring Street discussion.
 - The Manager has been in contact with Norfolk Southern. They are willing to send a representative to be at the October meeting to answer any questions Council may have. We could be able to vote on the closure at the October meeting.
- Village Drive storm water pipe replacement.
 - Work will be started and substantially completed on Friday, September 15th.
- Snow removal contract with D.H. Funk is up for renewal. They will be contracted as needed.
 - *M. Auken moved to sign the new contracts with D. H. Funk for the 2023-2024 season.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Public Works - Parks and Recreation

Chairperson – Jonah M. Eastep (absent)

- Spring Hill Basin Project.
 - Flyway is substantially complete on the project. They issued payment requests #1 and #2 for the project. The amount of the requests are \$130,522.50. Rettew has reviewed and is recommending the payment of the request.
 - *M. Auken moved to pay Flyway for payment applications #1 and #2.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- DCNR Park Improvement Grant – Borough Park.
 - No Update.
- Park Bench VFW Project
 - No update.
- Borough Park Security System
 - No update.

Engineer's Report –

- One additional note on the Spring Hill basin. The plans for the second phase of the project are complete and ready for review by the Borough.

Manager's Report –

- Report as distributed. The Manager did request a meeting with the Personnel Committee to discuss the Manager's Contract which is up for renewal at the end of the year.

Mayor's Report –

- The Mayor's luncheon will be hosted by us next Wednesday.

Unfinished Business

- Security Cameras in Borough Park - No update.

New Business

- The personnel committee decided to honor the request of the Borough Manager and recommend moving forward with hiring another part-time Administrative Assistant.
 - *L. Heisey moved to advertise in the LNP for a part-time Administrative Assistant.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Public Comment

- Daryl Strine – Addressed concerns with the oil/chip/fog seal in Summit Hills.
- Dale Rohrer – Thanked the Borough Council for a good job Notified Council of his displeasure with the double oil chip and fog seal process which was performed in Summit Hills. He also requested street sweeping be performed.

Miscellaneous

- R. Spiegel moved to cancel the September 25, 2023, Borough Council meeting. L. Heisey seconded the motion. Council was in accord and the motion carried.

With no further business, the meeting was adjourned at 2021 hrs.

Respectfully submitted,



Derrick J. Millhouse
Manager/Treasurer

Gallery:

Miguel DeJesus
Ronald Freiberg
Nick Hughes
Dale Rohrer
Daryl Strine
Judy Snyder