

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
March 11, 2024**

A meeting of the Mountville Borough Council was held on Monday, March 11, 2024, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Theresa Baker, Jonah Eastep, Christine Eshleman, Lenny Heisey, Phil Kresge, Rick Spiegel, and Mayor Steve Mitchell. Danny Good was absent.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Chief Dean Gantz, Jr., and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Agenda Additions

- *J. Eastep moved to add Resolution 2024-2 Vacancy on Borough Council.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Appointment of Council Position

- *R. Spiegel moved to approve Resolution 2024-2 appointing Christine Eshleman to Borough Council.* J. Eastep seconded the motion. Council was in accord and the motion carried.
- Mayor Mitchell issued the Oath of Office to C. Eshleman.

Public Comment

- None.

Recognition of Visitors

- None.

Meeting Minutes and Financial Reports

- *R. Spiegel moved to accept the minutes of the February 12, 2024, meeting as distributed.* T. Baker seconded the motion. Council was in accord and the motion carried.
- *T. Baker moved to accept the financial reports and fund distributions as presented.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Chief Layden who reviewed the report for the previous month and the end of year report for 2023.

- Chairperson Spiegel recognized Mountville Fire Co #1 Chief D. Gantz who presented the monthly report that was distributed to Council earlier.
 - Assistant Chief Duquin requested permission to hang a banner across the street to advertise the annual carnival.
 - *R. Spiegel moved to allow Mountville Fire Co. No. 1 to pursue the attachment of a street banner for the carnival.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

Public Safety – Planning/Zoning

Chairperson – L. Heisey

- Chairperson Heisey reported that 3 permits were issued for this reporting period:
 - #2364 171 E. New Street Fence \$ 56.40
 - #2365 333 Spring Hill Lane Shed Replacement \$ 35.00
 - #2366 122 Ruby Street Fence \$ 35.00
- 2 E. Main Street was notified of an ordinance violation regarding junked/abandoned vehicles.
- 47 Spring Hill Lane was notified of an ordinance violation regarding decks and railing.
- In response to the Zoning Hearing Board decision regarding Field of Screams, L. Heisey suggested forming a committee to review and revise the Zoning Ordinances to “clean up” any issues in the current ordinance and make any changes or alterations required to clarify the ordinances to avoid future issues with its interpretation.
 - A committee was formed with Councilpersons L. Heisey, R. Spiegel, and P. Kresge. The Mayor and Borough Manager will also sit in on the committee meetings.

Public Safety – Health/Sanitation

Chairperson – T. Baker

- There are 32 overdue trash accounts for the 1st quarter of this year.
 - *T. Baker moved to send the 32 overdue trash accounts to Creditech for collection.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

General Government - Personnel

Chairperson – P. Kresge

- No Report.

General Government - Budget

Chairperson – C. Eshleman

- No Report.

General Government – Public Outreach

Chairperson – P. Kresge

- The community picnic will be held on Sunday, August 25, 2024.

General Government – Building Committee

Chairperson – P. Kresge

- Will meet soon to discuss some options.

Public Works – Streets

Chairperson – D. Good

- Spring Street RR crossing closure.

- The meeting with the P.U.C. was held on March 4, 2024. Norfolk Southern will let the Borough know 30 days ahead of the scheduled closure. Once the closure is complete, the State and PUC will release the funds for closure.

Public Works - Parks and Recreation

Chairperson – J. Eastep

- No update.

Engineer's Report –

- None.

Manager's Report –

- We are still working on reimbursement of expenditures through the ARLE Grant for the Main and Manor project.
- The defibrillators are available for pick up.
- Please respond to Rep. Brett Miller for the annual breakfast meeting.

Mayor's Report –

- No Report.

Unfinished Business

- Street Sweeping
 - The Borough Manager met with Lancaster Twp. to discuss an exchange of service agreement between the Twp. and the Borough. A proposal was developed which included four yearly sweepings of all of the roadways in Mountville Borough in exchange for the weekly mowing and trimming of four small properties on the west side of Lancaster Twp. during the growing season.
 - *L. Heisey moved to approve the service exchange of mowing for street sweeping with Lancaster Township.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- New Electronic Devices for Council
 - Council discussed the purchase of new tablets or laptops for Council. The current devices are outdated and are unable to be updated or upgraded. A discussion followed regarding the use of laptops vs. iPads. Ultimately the majority of Council decided upon the 14" laptop option. These will be the optimum solution for the needs of Council. There are several options including new and refurbished, several vendors, and pricing is changing every day. The least expensive option outlined in the Flagstream Proposal is \$7,314.72 for 8 laptops, set up, and maintenance, plus the \$32.00 monthly fee increase. The Manager is requesting an NTE approval in the event he can obtain the products for less money.
 - *C. Eshleman moved to purchase and set up eight 14" laptops from Flagstream for an amount not to exceed \$7,314.72 from Capital Reserve, as well as agree to the increase in the yearly maintenance agreement of \$32.00/mo.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

New Business

- Public Works
 - The Manager is recommending additional warning lighting for the 2022 pick up truck for increased safety. This would match the lighting installed on the 2024 pickup.

- *R. Spiegel moved to perform the safety upgrade of the warning lights on the 2022 Chevy through 10-8 Emergency Services at a cost of \$1,419.98. T. Baker seconded the motion. Council was in accord and the motion carried.*
- Fire Alarm System
 - The fire alarm system is currently not able to contact the Central Station for monitoring because the system cannot connect through the new digital phone lines. This was an oversight when the fiber line was connected to the Borough Office. The Manager is requesting an NTE approval to solicit RFP's from at least three vendors and contract with one of them to establish a connection as soon as possible.
 - *R. Spiegel moved to allow the Borough Manager to obtain a minimum of three RFP's and choose a carrier to connect the system for a price not to exceed \$1,500.00. L. Heisey seconded the motion. Council was in accord and the motion carried.*

Public Comment

- None.

Miscellaneous

- *L. Heisey moved to cancel the March 25, 2024, Borough Council meeting. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

With no further business, the meeting was adjourned at 2033 hrs.

Respectfully submitted,



Derrick J. Millhouse
Manager/Treasurer

Gallery:

Angel Albring - LNP