

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
February 13, 2023**

A meeting of the Mountville Borough Council was held on Monday, February 13, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Jonah Eastep, Christine Eshleman, Lenny Heisey, Phil Kresge, Rick Spiegel, and Mayor Steve Mitchell.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Public Comment

- None.

Recognition of Visitors

- Kara Klaupson – Rettew Associates.
 - Kara reviewed the Spring Hill basin project which is scheduled to start in March.

Agenda Additions

- None.

Meeting Minutes and Financial Reports

- *C. Eshleman moved to accept the minutes of the January 9, 2023, meeting as distributed.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* T. Baker seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – R. Spiegel

- P. Kresge recognized WHTPD Chief L. Layden who reviewed the report for the month.
- P. Kresge recognized Mountville Fire Co #1 Chief Gantz who reviewed the monthly report. In a follow up from last month, the funding for the new AFG Grant was discussed.
 - *R. Spiegel moved to fund the new AFG application fee of \$1,750.00 for the fire company.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

Public Safety – Planning/Zoning

Chairperson – L. Heisey

- S. Meckley from Rettew Assoc. reported that 5 permits were issued for this reporting period:

○ #2306	18 Rockford Rd.	Swimming pool	\$ 370.50
○ #2307	18 E. Hoover St.	Shed	\$ 35.00
○ #2309	14 W. Main St.	Stone Parking Area	\$ 35.00
○ #2310	10 E. Main St.	C.O.U. Group Home	\$ 35.00
○ #2311	128 N. Church St.	Shed	\$ 35.00
- No update with properties at 5 E. Main St. and 23 N. Manor St.
- Plans associated with the Dayspring project are continuing to move forward.

Public Safety – Health/Sanitation

Chairperson – T. Baker

- Does the Council wish to continue providing kraft bags for leaf pick up and yard waste? We believe we may be losing bags from our bag bin to residents outside of the borough. Our bag distribution has doubled in the last three years. Bags are currently readily available at all home improvement stores, Amazon, Walmart and at Bj's and Costco, whereas in the past they were not easy to find. Providing the bags to the residents passes the costs along to all residents, whereas if the residents purchase their own bags, they are only paying for the bags they use. Not providing the bags any longer may prevent a rate increase for 2024.
 - *T. Baker moved to discontinue providing kraft bags to our residents.* J. Eastep seconded the motion. Council was in accord and the motion carried.

General Government - Personnel

Chairperson – P. Kresge

- Employee reviews have been completed and were reviewed by the committee.
- We need to find a replacement for our representative to the UCC appeals board for the LIMC.

General Government - Budget

Chairperson – C. Eshleman

- No Report.

General Government – Public Outreach

Chairperson – P. Kresge

- The community picnic is scheduled for August 27, 2023.
- The date has been reserved and the pavilion will not be rented that day.

General Government – Building Committee

Chairperson – P. Kresge

- P. Kresge was contacted by the fire department to begin discussion about a joint venture on a municipal building. The Council committee would like to meet prior to discussion with the fire department to explore options for consolidation of offices and services.

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
 - Bids were received.
 - JVI was the sole bid at \$473,779.00. JVI is a responsible bidder, and the bid is under the cost estimate. There was discussion about the receipt of only one bid. M. Auker explained that other potential bidders are extremely busy, the profit margin on the job is minimal which deterred some bidders and most of the work will be completed by the signal contractor.
 - *M. Auker moved to award the signal project contract to JVI at a cost of \$473,779.00.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
 - The estimate for the total project is \$551,000.00 including contingency. We are hoping to get the project out for bid before most paving contractors get too busy to bid the project.
 - *M. Auker moved to put the Huntington Drive/Lemon Street paving project documents out for bid.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- Summit Hills fog seal – There has been no updated schedule.
- Spring Street discussion
 - The Borough Manager met with Rettew to discuss the options for road repair or replacement.
 - We are waiting for Rettew to complete the cost estimates requested at the January meeting.

Public Works - Parks and Recreation

Chairperson – Jonah M. Eastep

- Spring Hill Basin Project
 - Work will be starting on the project sometime in the month of March. A preconstruction meeting is scheduled for February 17, 2023.
- DCNR Park Improvement Grant – Borough Park
 - This project is currently on hold, but we will need to reopen the discussion and decide to move forward or not. Plan to discuss this further at the March meeting.
- Borough VFW Bench Revitalization
 - The Lions are proposing they would fund the project but they do not have the personnel to install them. Would the Borough be interested in assisting the Lions with installation with our public works personnel?

Engineer's Report –

- Rettew would like to formalize a schedule for all projects in the Borough.

Manager's Report –

- A lien has been placed on the property at 2 E. Hoover for the property maintenance performed by the Borough.
- The Financial audit from Sage Swisher is complete. We hope to have the report next month. Everything went smoothly.
- We are currently in the middle of our worker's compensation audit.

Mayor's Report –

- Homelessness was discussed at the most recent Mayors meeting.

Unfinished Business

- No unfinished business.

New Business

- The Borough has been approached by Eagle Scouts to see if the Council has any projects they may be able to complete for their final project. The Borough unfortunately does not have any suitable projects currently. If the scouts have any ideas they wish to present to the Council, they may do that at the March meeting.

Public Comment

- K. Smith inquired as to when and if we will be having a Memorial Parade. The VFW is sponsoring the parade and it is scheduled for Saturday, May 27, 2023.

Miscellaneous

- P. Kresge recognized the passing of former Council member Paul Chin.
- *L. Heisey moved to cancel the February 27, 2023 meeting.* M. Auker seconded the motion. Council was in accord and the motion carried.

With no further business, the meeting was adjourned at 2036 hrs.

Respectfully submitted,



Derrick J. Millhouse
Manager/Treasurer

Gallery:

Scottie Rieker – Boy Scout
Karl Smith
John Weinman