

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
March 13, 2023**

A meeting of the Mountville Borough Council was held on Monday, March 13, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Jonah Eastep, Christine Eshleman, Lenny Heisey, Rick Spiegel, and Mayor Steve Mitchell. Phil Kresge was absent.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council VP C. Eshleman who then gave an invocation and led the Pledge of Allegiance.

VP Eshleman addressed the visitors in the room. She advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Public Comment

- None.

Recognition of Visitors

- Lancaster County Commissioner Trescot
 - The Commissioner was checking in with Council to update them on upcoming legislation and projects within the county and to answer any questions asked by Council.
- Mountville VFW – Joe Kirchner and Mike Gieneic
 - The VFW requested Council consider helping the VFW out with veteran banners by providing the manpower to assist in hanging and maintenance of the banners.
 - *L. Heisey moved to provide assistance to the VFW for the installation and maintenance of the veteran banners.* M. Auker seconded the motion. Council was in accord and the motion carried.

Agenda Additions

- None.

Meeting Minutes and Financial Reports

- *R. Spiegel moved to accept the minutes of the February 13, 2023, meeting as distributed.* T. Baker seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* M. Auker seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – R. Spiegel

- C. Eshleman recognized WHTPD Chief L. Layden who reviewed the report for the month.
- C. Eshleman recognized Mountville Fire Co #1 Chief Gantz who reviewed the monthly report.

Public Safety – Planning/Zoning

Chairperson – L. Heisey

- S. Meckley from Rettew Assoc. reported no permits were issued for this reporting period.
- Planning Commission met in regard to the new Dayspring school, but no update was provided.
- A final letter will be sent to the properties at 5 E. Main St. and 23 N. Manor St. regarding violations.

Public Safety – Health/Sanitation

Chairperson – T. Baker

- There are approx. 40 trash accounts overdue for the first quarter of 2023.
 - *T. Baker moved to send the overdue accounts to Creditech for collection.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- West Hempfield Township Woody Waste Facility
 - WHT is offering to open their waste facility to Borough residents. They would provide this at a cost to the residents or to the Borough, depending on how the Council would like to proceed. After some discussion, Council agreed to allow WHT to open the facility to Borough residents and be administered by WHT. WHT would then charge a fee between \$25.00-\$30.00 to any resident wishing to purchase an access card to the facility. This course of action prevents the Borough from becoming a third party in the administration of the use of the facility. WHT will approve or deny this at their next meeting and will notify the Borough soon thereafter.

General Government - Personnel

Chairperson – P. Kresge

- We still need to find a replacement for our representative to the UCC appeals board for the LIMC.

General Government - Budget

Chairperson – C. Eshleman

- No Report.

General Government – Public Outreach

Chairperson – P. Kresge

- No Report

General Government – Building Committee

Chairperson – P. Kresge

- Still trying to coordinate a meeting date.

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
 - A notice to proceed was given to the contractor. A site visit will be scheduled with the contractor. We should expect shop drawings soon.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
 - We are still waiting to hear if we will receive funding from the Statewide Share Grant which was submitted in March of 2022 and was to be awarded last year. We feel we cannot delay the project any further while awaiting notification. This project was bid in two parts and can be split as two stand alone projects if the Borough is awarded the grant for Summit Hills.
 - We did receive bid results for the project. There were five bids as follows:
 - D.H. Funk & Sons, LLC - \$385,167.30
 - Kinsley Construction - \$416,908.00
 - Long's Asphalt - \$483,282.95
 - E.K. Services - \$523,946.08
 - JVI Group, Inc. - \$598,675.25
 - D. H. Funk and Sons is the lowest responsible bidder and Rettew is recommending we award them the bid.
 - *M. Auker moved to award the Huntington Drive/Lemon Street paving project to D.H. Funk and Sons for the bid price of \$385,167.30. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- Spring Street discussion
 - We received some recommendations and probable construction costs from Rettew regarding repairing Spring Street if we are going to keep it open. The recommendations are as follows:
 - Option 1 – Paving Existing Width - \$199,000.00
 - Option 2 – Widening to 21'-0" - \$244,000.00
 - Option 3 – Widening and Reclamation - \$276,000.00
 - Each of the options was discussed. The discussion continued as to whether the road should remain open or be closed. Council was mixed on all of these discussions.
 - To move forward, the Borough Manager suggested a public meeting to get public input on the future of this roadway. We should also have M. Knouse from Rettew present at a future meeting to answer any questions related to the paving processes.

Public Works - Parks and Recreation

Chairperson – Jonah M. Eastep

- Spring Hill Basin Project
 - We had the pre-construction meeting. The contractor is requesting to push the start date back to June. The required finished date will not change.
- DCNR Park Improvement Grant – Borough Park
 - This project is currently on hold, but we will need to reopen the discussion and decide to move forward or not. Plan to discuss this further at the April meeting.
- Borough VFW Bench Revitalization
 - No Update.

Engineer's Report –

- Nothing to report.

Manager's Report –

- There are several trees in the old cemetery on Cherry Rd. that will need to be taken down. There is also some maintenance that will need to be done to the other trees.
- The Drug Task Force has submitted their request for funding. The funds will be distributed at the end of the month.

Mayor's Report –

- Thank you to Public Works for repairing the flagpole at the Cherry Rd. cemetery and for now flying the American Flag.

Unfinished Business

- None.

New Business

- General Code – eCode360.
 - Money has been budgeted for the implementation of eCode360 which will allow us to post our ordinances and zoning regulations on our website. General Code will implement the Standard Code program for \$1120.00 which includes the first year maintenance fee.
 - *R. Spiegel moved to purchase the Standard eCode360 program for \$1120.00.* T. Baker seconded the motion. Council was in accord and the motion carried.

Public Comment

- Francis Zimmer – Claimed he requested a copy of the parking regulations under the Open Records Act and the request was not fulfilled. He advised Council of some parking issues in his neighborhood. He had questions for Council regarding handicapped access to public meetings. He requested a handicapped parking space be placed on Main St. instead of in the Borough Hall parking lot. Mr. Zimmer also requested a crosswalk at Huntington Drive and Spring Hill Lane near the entrance to the park.
- K. Smith asked what would happen if the Borough decides to close Spring Street and who would be responsible for it.

Miscellaneous

- *R. Spiegel moved to cancel the March 27, 2023 meeting.* M. Auker seconded the motion. Council was in accord and the motion carried.

With no further business, the meeting was adjourned at 2036 hrs.

Respectfully submitted,



Derrick J. Millhouse
Manager/Treasurer

Gallery:

Mike Gieniec
Joe Kirchner
Karl Smith
Francis Zimmer
Nick Hughes