

**MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
November 14, 2022**

A meeting of the Mountville Borough Council was held on Monday, November 14, 2022, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Jonah Eastep, Christine Eshleman, Lenny Heisey, Rick Spiegel and Mayor Steve Mitchell. Phil Kresge was absent.
- Also, present were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council Vice - President C. Eshleman who then gave an invocation and led the Pledge of Allegiance.

Vice - President Eshleman addressed the visitors in the room. She advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

**Public Comment**

- None

**Recognition of Visitors**

- None

**Meeting Minutes and Financial Reports**

- *R. Spiegel moved to accept the minutes of the October 24, 2022, meeting as distributed.* M. Auker seconded the motion. Council was in accord and the motion carried.
- *J. Eastep moved to accept the financial reports and fund distributions as presented.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

**Public Safety – Police/Fire**

Chairperson – Vacant

- C. Eshleman recognized WHTPD Chief L. Layden who reviewed the report for the month of October 2022.
  - Reported there were no issues with Halloween
- C. Eshleman recognized Mountville Fire Co #1 Chief Gantz who reviewed the October 2022 monthly report.

**Public Safety – Planning/Zoning**

Chairperson – Lenny Heisey

- S. Meckley from Rettew Assoc. reported that 4 permits were issued for this reporting period:
  - #2299                      409 Society Hill Cir.                      Sidewalk                      \$ 35.00

○ #2300	523 Huntington Dr.	Fence	\$ 35.00
○ #2301	219 Sylvan Retreat Rd.	Gravel Pad	\$ 35.00
○ #2302	177 E. New St.	Home Addition	\$ 491.90

- Code Enforcement is moving forward with properties at 5 E. Main St. and 23 N. Manor St.

### **General Government**

Chairperson – Christine D. Eshleman

- Budget Discussion
  - Revenues and expenditures for 2023 were reviewed.
  - The budget was advertised and posted as required.
    - *R. Spiegel moved to approve the 2023 Budget as presented. J. Eastep seconded the motion. Council was in accord and the motion carried.*
- There will be an opening on the Planning Commission for the 2023 year.

### **Public Works – Streets**

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
  - The next step is to approve the project for bid. We have not yet received approval for the advanced left turn light. Once that approval is received, the documents can be sent out for bid.
    - *M. Auker moved to authorize Rettew Associates to send the Main/Manor Street project for bid, pending PennDOT approval for the project. T. Baker seconded the motion. Council was in accord and the motion carried.*
- Summit Hills Repaving:
  - We are still waiting to hear if we are receiving any state grants for this project.

### **Public Works – Health/Sanitation**

Chairperson – Rick Spiegel

- Republic will be providing 24 recycle bins to the Borough free of charge. We have received 12 and will receive another 12 bins soon.

### **Parks and Recreation**

Chairperson – Jonah M. Eastep

- DCNR grant and Land and Water Conservation Funding
  - Attorney Zuke is still researching this Act and the restrictions.
- Spring Hill Basin Project
  - Phase 1 is awaiting the start of construction. Phase 2 can now be developed with permission to move forward from Council.
    - *J. Eastep moved to authorize Rettew Associates to move forward with the design of Phase 2 of the Spring Hill Basin project. L. Heisey seconded the motion. Council was in accord and the motion carried.*

**Engineer's Report** – No Report.

**Manager's Report** – No Report.

**Mayor's Report** – Reported on the monthly Mayor's meeting.

**Personnel Committee Report** – No Report

### **Unfinished Business**

- None

### **New Business**

- Resolution 2022-10 – ACT 57
  - Waiver of property tax collection delinquent fees within the first year of ownership.
  - *R. Spiegel moved to approve Resolution 2022-10.* J. Eastep seconded the motion. Council was in accord and the motion carried.
- PLGIT funds transfers
  - The Manager/Treasurer is requesting permission to move money within the PLGIT accounts to earn the best dividends. Permissions would be granted on a yearly basis by Council.
    - *R. Spiegel moved to authorize the Manager/Treasurer to move funds within the PLGIT accounts, over the next year, without specific Council approval.* T. Baker seconded the motion. Council was in accord and the motion carried.
- Recycling Container Order
  - R. Spiegel moved to authorize the purchase of 60 recycle bins from LCSWMA bulk order at a cost of \$834.00.* T. Baker seconded the motion. Council was in accord and the motion carried.
- Handicapped Parking space request
  - A request for a HC parking spot was requested by the tenant of 28 E. Main Street. Council discussed the placement of the space, and many questions arose from the discussion. The tenant was not present for the discussion and Council recommended contacting the tenant to have them present at the next meeting to answer questions from Council. This request is tabled until the next meeting.

### **Public Comment**

- None

### **Miscellaneous**

- *R. Spiegel moved to cancel the November 28, 2022 meeting.* M. Auker seconded the motion. Council was in accord and the motion carried.

**With no further business, the meeting was adjourned at 2025 hrs.**

Respectfully submitted,

Derrick J. Millhouse  
Manager/Treasurer

Gallery:  
Karl Smith