

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
October 11, 2021**

A meeting of the Mountville Borough Council was held on Monday, October 11, 2021, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- President Lenny D. Heisey (late), Vice President Christine Eshleman, Jonah Eastep, Jesse Hersh, Richard Spiegel, Matt Auker, and Mayor Phil Kresge. Harry Morgan was absent.
- Also, present were West Hempfield Township Police Chief L. Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1901 hrs. by Council Vice-President C. Eshleman who then gave an invocation and led the Pledge of Allegiance.

Meeting Minutes and Financial Reports

- *J. Hersh moved to accept the minutes of the September 13, 2021, meeting as distributed.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* J. Eastep seconded the motion. Council was in accord and the motion carried.

Vice-President Eshleman addressed the visitors in the room. She advised that at any time during the meeting if anyone wished to be heard, they could stand, state their name, and address, and then address the Council.

Lancaster County Public Library

Jamie Hall

- Requesting donation for the 2022 year. Asking a \$5.00 per capita donation. Currently the Borough donates \$4.30 per capita.
- The Downtown branch is moving to Queen Street in Lancaster City during the 1st quarter of 2022.

Historical Society Presentation

Mayor Kresge

- Robert Zink and family were recognized by the Historical Society for their efforts and contributions to the Mountville Museum. A certificate was presented in his honor.

Boy Scouts Presentation

Bradley Stewart

- Bradley reported to the Council that he and his fellow scouts completed the Spring Hill Park painting project. He shared photos of the completed project. Council thanked him for his efforts and commented how nice the equipment looked.

Public Safety – Police/Fire

Chairperson – Richard D. Spiegel

- The Chair recognized West Hempfield Township Police Chief L. Layden. The Chief reviewed the September 2021 report which had been distributed.
 - Chief Layden notified Council they are now tracking the amount of time patrolman are spending in certain areas, including time inside the Borough limits.
 - The AOPC website was discussed, which can be used to find updates on investigations and arrests.
 - M. Auken advised Chief Layden that kids have been trespassing on residents' private property.
- The Chair recognized Mountville Fire Co #1 Chief Gantz. Chief Gantz reviewed the September 2021 monthly report stating that the department responded to 34 calls for service during the month bringing the year-to-date total at 250 calls for service.
 - The Fire Company fund drive stands at approximately \$37,843.00 year to date.
 - The FEMA grant for new radios was denied to the department.
- The Chair discussed the proposal for a fire tax. The new ordinance was drafted by Attorney Zuke and it was properly advertised in the Lancaster Newspaper.
 - Councilperson Auken mentioned we should look to lower the Borough municipal tax rate to offset the new fire tax. President Heisey commented we should consider doing it. A brief discussion followed and it was suggested to look further into this during the budget discussion.
 - *R. Spiegel motioned to accept Mountville Borough Ordinance 300, Fire Tax.* J. Eastep seconded the motion. Council was in accord and the motion carried.

Public Safety – Planning/Zoning

Chairperson – Jesse D. Hersh

- Chair J. Hersh reported that 3 permits were issued for August.

○ #2242	99 Spring Hill Lane	Solar Panels	\$ 309.50
○ #2245	28 Froelich Ave	Patio	\$ 88.40
○ #2247	109 Spring Hill Lane	Concrete walk	\$ 65.20
- Code Enforcement for the month of August.

○ 51 S. Manor St.	Grass/Weeds	Resolved
○ 55 S. Manor St.	Grass/Weeds	Resolved
○ 223 Providence Place	Grass/Weeds	Letter Sent
○ 248 Huntington Drive	Grass/Weeds	Letter Sent
○ 413 Hillside Dr.	Grass/Weeds	Letter Sent
○ 415 Hillside Dr.	Grass/Weeds	Letter Sent
○ 502 Hillside Dr.	Grass/Weeds	Letter Sent
○ 504 Hillside Dr.	Grass/Weeds	Letter Sent
- The Planning Commission had nothing to review.
- The Zoning Hearing Board had nothing to review.

General Government

Chairperson – Christine D. Eshleman

- There is no update for distribution of the ARPA funding.
- There may be someone interested in filling the HARC position. C. Eshleman will contact them.

- There are several appointed positions that will expire at the end of the year. The Manager will reach out to see who is interested in another term.

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights – No Update
- ARLE Grant – No Update
- Road sealing – There will be some discussion in the near future about sealing and paving.
- Crosswalks – Crosswalks were completed by Brenneman and Son. There was also work completed that was not in the contract due to a misunderstanding on the part of the contractor. This was work that would need to be completed in the future but was not approved by the Council at the last meeting. The work that was completed was performed for a reasonable cost.
 - *M. Auker motioned to pay Brenneman and Son an additional \$1,305.00 for the painting work they completed. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- Fridy Street – The roadway is in danger of eroding away from storm water discharge along the edge of the roadway. We have temporarily repaired the roadway to keep it from being damaged any further. We should be able to use ARPA funding to repair this issue. The Manager requested we hire Rettew to begin preliminary design and cost estimates to repair the issue.
 - *M. Auker motioned to hire Rettew to begin a design to resolve the Fridy St. issue and get cost estimates for repair. J. Hersh seconded the motion. Council was in accord and the motion carried.*
- The Manager is working with Rettew to develop a road project plan to project road repair needs for the next 20 years.
- The insurance company has issued a check to the Borough for the repair/replacement of the school zone signal sign. The amount of the reimbursement from insurance was \$17, 530.00 plus an additional \$660.00 if the cost of the repair exceeds the award. Signal Service provided an estimate for repair of \$19,039.00 if we utilize the existing cabinet and clock. We would need an additional allowance in the event there were repairs needed to the existing cabinet.
 - *C. Eshleman motioned to approve NTE \$20,000.00 to repair the electric school zone sign on College Ave. J. Hersh seconded the motion. Council was in accord and the motion carried.*

Public Works – Health/Sanitation

Chairperson – Harry L. Morgan (absent)

- Waste Collection – The Manager provided the following information. The prebid meeting was held on October 5, 2021. Bids are due on October 19, 2021 for bid opening at 10:00 am. Waste hauler rates will increase for the new contract.
- Overdue Trash Accounts - President Heisey informed Council there are approximately 19 overdue trash accounts of \$500.00 or more, which is equivalent to more than two years of payments. These debts total nearly \$25,000.00. These homeowners have ignored initial trash bills and late payment reminders. The only recourse for the Borough is to initiate the lien process for these uncollected funds.
 - P. Kresge suggested a letter be sent to the property owners, notifying them of the debt, prior to issuing the lien.
 - *C. Eshleman motioned to have attorney Zuke review the lien process that Creditech has outlined. M. Auker seconded the motion. Council was in accord and the motion carried.*

- Trash Tags – The manager requested Council to consider ending the need for trash tags for yard waste. The green tags promote constant interruption throughout the day during the yard waste separation period. That interruption costs the Manager and Administrative Assistant valuable time throughout any given day.
 - Yard waste tags account for approx. \$2,800.00 in income. This year the Borough spent \$4,100.00 on kraft bags, but additional bags may be needed for the season.
 - There was discussion to eliminate the need for tags, as well as eliminating need to supply bags to the residents. Through discussion it was determined we should keep the bags for the convenience to the residents.
 - *J. Hersh motioned that we eliminate the green tag requirement for yard waste in 2022. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

Parks & Recreation

Chairperson – Jonah M. Eastep

- Spring Hill Project – No update
- No update on the DCNR grant.
- No update on the playground at the Borough Park.
- Ballfield Use Agreement – MYAA signed the contract. A use agreement will also need to be signed with Dayspring Academy for use of the field.
- J. Eastep was approached about another Eagle Scout project for the Borough. Ideas are encouraged.

Unfinished Business

- 2022 budget discussion – Tabled to the October 25, 2021 meeting.
- LST collection – The collection fee to utilize LCTCB to collect the tax would be 1.5%.
 - *C. Eshleman motioned to have LCTCB collect the local service tax for the Borough. R. Spiegel seconded the motion. Council was in accord and the motion carried.*

New Business

- Trash Billing Software – An update to our current software is needed. An update would allow us to collect fees utilizing online payments, ACH and credit card payments. The total cost of the update would be \$7,575.00. This fee includes the one-year service fee as well as the updated software.
 - *C. Eshleman motioned to purchase the update to our current software at a cost of \$7,575.00, out of the Capital Reserve Fund. R. Spiegel seconded the motion. Council was in accord and the motion carried.*

Mayor's Report

- Suggests purchasing new shirts for Council that can be worn when attending Borough events and meetings.
- Crossing guards are doing well. We are still waiting for Randy's return.

Manager's Report

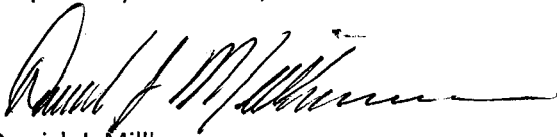
- Manager Millhouse referred to his report as distributed.

Miscellaneous

- Nothing to report.

With no further business, the meeting was adjourned at 2118 hrs.

Respectfully submitted,



Derrick J. Millhouse
Secretary/Treasurer

Gallery:

Bradley Stewart
Jay Stigelman
Carol Stigelman
Ray Oberholtzer
Derik Sheler
Edward Schopf
Brenda Zeamer
Charlie Youtz
Jamie Hall
Doug Hengst
Kathy Hengst
Michael Savukas
Elaine Savukas
Henry Lawrence
Deanna Lawrence
Gerry Wagner
Dean Evans
Steve Mitchell