

**MOUNTVILLE BOROUGH COUNCIL**  
**MEETING MINUTES**  
**May 10, 2021**

A meeting of the Mountville Borough Council was held on Monday, May 10, 2021, beginning at 7:00 p.m. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA.

The following Council members participated: President Lenny D. Heisey, Vice President Christine Eshleman, Matthew Auker, Jonah Eastep, Jesse Hersh, Harry Morgan, Richard Spiegel, and Mayor Phil Kresge. Also attending were West Hempfield Township Police Chief Lisa Layden, Mountville Fire Co #1 Assistant Chief Bryan Duquin, Jr., and Borough Manager Mark G. Pugliese I.

The meeting was called to order at 7:00 p.m. by Council President L. Heisey who then gave an invocation and led the Pledge of Allegiance.

J. Hersh moved to accept the minutes of the April 12, 2021 meeting as distributed. C. Eshleman seconded the motion. Council was in accord and the motion carried.

R. Spiegel moved to accept the financial reports and fund distributions as presented. J. Hersh seconded the motion. Council was in accord and the motion carried.

**Public Safety – Police/Fire**

Chair R. Spiegel recognized West Hempfield Township Police Chief Lisa Layden who reviewed the April 2021 report which had been distributed. She mentioned that there were 60 offenses for the month of April and 2 crashes. She further advised Council that the Preliminary Hearing on the recent homicide in the Borough was held and that all charges were sustained. The case now moves to the Court of Common Pleas.

Chairperson Spiegel recognized the police department advising Council that this was National Police Week, first recognized by President Kennedy. He thanked the officers for everything that they do for the Borough of Mountville.

Chair R. Spiegel recognized Mountville Fire Co #1 Assistant Chief Duquin. Asst. Chief Duquin reviewed the April 2021 monthly report stating that the department responded to 25 calls for service during the month bringing the year-to-date total at 113 calls for service.

The Chair advised Council that the Fire Company had received two bills for servicing of the generator. R. Spiegel made a motion for the Borough to pay the invoices to Dynatec in the amount of \$1,292.94. Motion seconded by C. Eshleman. Council was in accord and the motion carried.

The Chair asked Council to consider a motion to sign the agreement provided by Penn State Health Life Lion, LLC as part of the acquisition of Susquehanna Valley Emergency Medical Services. Borough Manager advised that the Borough Solicitor had reviewed the agreement and felt that there was not any verbiage that would prevent Council from signing

the agreement. Chairperson R. Spiegel made a motion to authorize Council President to sign the “Ground Ambulance Service Provider Agreement.” C. Eshleman seconded the motion. Council was in accord and the motion carried.

Chairman Spiegel provided information on the introduction of a “Fire Tax” in the Borough for the 2022 Budget. He stated that this was permissible under Act 8. He provided Council with several options. In the end, he believes that a fire tax of 0.66 mills would yield approximately \$120,000.00 in revenue for the Borough which would essentially become part of the Borough’s overall millage rate but the monies associated with the fire tax would be held in a separate account for distribution to the fire company as well as setting aside for future capital purchases.

There was some general discussion and recommendations that the auditors be consulted prior to budget discussion. Chair mentioned that at this point, he wanted Council to start thinking about it and to keep an open mind for future discussions.

### **Public Safety – Planning/Zoning**

Chair J. Hersh reported that 6 zoning permits were issued.

#2210	317 Fairmount Ter	Construct 115 linear feet of fencing	\$ 35.00
#2211	350 E Main St	Change of Use	\$ 35.00
#2213	108 N. Church St	Construct 164 linear feet of fencing	\$ 35.00
#2215	115 Opal Ct	Construct 186 Linear Feet of fencing	\$ 35.00
#2218	198 Rockford Sq	Expand driveway by 330 Sq Ft	\$ 35.00
#2219	315 Huntington Dr	Extend existing 12’X12’ deck to 16’X16’	\$ 35.00

Mountville Planning Commission had nothing new for review.

Nothing further to report.

### **General Government**

Chairperson Eshleman asked Council to consider a motion to adopt an ordinance authorizing a franchise agreement with SHENTEL. The Borough Manager advised Council that the ordinance and agreement were prepared by counsel associated with the Cohen Law Group who was hired by Council to negotiate the Comcast Franchise Agreement. The ordinance and agreement were further reviewed by the Borough Solicitor and found to be in order. C. Eshleman made a motion to adopt Ordinance #299 of the Borough of Mountville Authorizing the Execution of a Cable Franchise Agreement between the Borough and Shenandoah Cable Television, LLC and to ratify the franchise agreement. Motion seconded by R. Spiegel. Council was in accord and the motion carried.

Chair asked Council to set a date and time for a public hearing regarding the Franchise Renewal Agreement between Mountville Borough and Comcast. Council set a date and time for Monday, June 14<sup>th</sup>, 2021 at 7:00 pm.

The Chair reviewed with Council that at the April Council Meeting, the Auditors presented the 2020 Audit, however, the Council failed to accept the audit as presented. C. Eshleman made a motion to accept the 2020 Auditors Report as

presented by Sager Swisher & Company, LLP at the April 12, 2021 Mountville Borough Council Meeting. H. Morgan seconded the motion. Council was in accord and the motion carried.

The Chair presented Council with Resolution 2021-4. The Borough Manager explained that at the April Council Meeting, Council adopted Resolution 2021-1 which amended the Highway Aid Budget to reflect the 2021 paving projects. He has since learned that it is not appropriate to amend a budget during an election year. Therefore, Resolution 2021-4 would repeal Resolution 2021-1. C. Eshleman made a motion to adopt Resolution 2021-4 which would repeal Resolution 2021-1 that amended the 2021 Highway Aid Budget and to acknowledge that the funds used for the 2021 repaving projects will be drawn from the available Highway Aid Funds Account. R. Spiegel seconded the motion. Council was in accord and the motion carried.

The Chair asked Council to consider having the carpets in Borough Hall cleaned. A quote was received from Certified Carpet in the amount of \$967.00. R. Spiegel inquired as to when this would take place to which the Chair responded that it would wait until after the Borough Hall was used as a polling place. C. Eshleman made a motion to have Certified Carpet clean and protect the carpets throughout Borough Hall at a cost not to exceed \$1,000.00. Motion was seconded by H. Morgan. Council was in accord and the motion carried.

Chairperson Eshleman asked the Borough Manager to provide Council with an update on the Veterans' Banner Project. M. Pugliese advised that he had spoken with M. Gieniec, from the Mountville VFW, stated that to date they have 45 banners sold and only 13 remaining spots. They hope to have the banners in and hung before the 4th of July holiday.

The President Heisey commented on the repairs to the floor in the hallway to Council Chambers thanking public works staff for the job well done.

Chair advised Council that there is still a vacancy on the Borough Authority Board.

### **Public Works – Streets**

Chair M. Auker advised Council that the line painting at Hoover and N. Manor Streets is to be completed this week. (Week of May 10, 2021).

The Chair further advised that the Borough Manager has been working on contacting Century Link in regards to hanging additional signals at the intersection of Manor & Main Streets. The contact that the Manager had been working with is no longer working in the needed department and that he was going to email new contact information to the Manager. Additionally, the Chair mentioned that Rettew is working on data collection and the initial steps that would be required in submitting the ARLE Grant. M. Pugliese mentioned that he had accessed ARLE Grant website earlier and that a grant for 2021 has not yet been announced.

Chair advised Council that Kinsley Construction would be starting the repaving project on or about May 12, 2021 starting with Fridy Street and then moving to Bridge Street. They had erected signs advising residents of the construction. M. Pugliese mentioned that he had sent out letters to residents along Bridge Street as well as corner properties on Main Street and E. New Street. M. Auker asked Council to consider approving some cold patch work to be completed by our public works staff on Commerce Street. M. Auker made a motion to do cold patching on Commerce Street at a cost not

to exceed \$500.00. Motion seconded by C. Eshleman. Council was in accord and the motion carried. Chair asked the Borough Manager to make this a priority before work commences on Fridy Street.

Lastly, the Chair advised Council that the backhoe is currently in for servicing.

### **Public Works – Health/Sanitation**

Chair H. Morgan discussed the agreement received from Columbia Borough for the recycling of yard waste collected in the Borough and transported to Columbia Borough's compost. The fees for 2021 remain the same from 2020 which was \$30.00 per ton. Motion made by H. Morgan to ratify the agreement with Columbia Borough for the 2021-yard waste recycling. Seconded by R. Spiegel. Council was in accord and the motion carried.

### **Parks & Recreation**

Chairman J. Eastep advised Council that we were still in need of a representative to serve on the Hempfield Area Recreation Commission. H. Morgan advised that he was willing to fill the vacancy. J. Eastep discussed some of the requirements for the individual who would be on the Board of Directors. The Chair advised that he will forward additional information to H. Morgan before a decision or appointment is made.

Chair advised Council that there are no updates for the Spring Hill Park MS4 project.

Chair advised Council that the DCNR grant for the Mountville Community Park Rehabilitation Project was submitted on April 14<sup>th</sup>. M. Pugliese thanked S. Meckley and D. Reisinger for their assistance in putting the grant paperwork together in the short period of time. Council should be notified by early fall as to whether or not the Borough's proposal is accepted and monies awarded.

Chairman Eastep reminded Council that there will be a public information gathering session for the Woodworks Playground Project on Thursday, May 13, 2021 at 6:30 at the large pavilion in the Community Park.

Chair asked the Borough Manager to provide an update on the storm damage and repairs to the roof at the small pavilion. M. Pugliese advised Council that on April 30, 2021 two separate branches had fallen on the roof of the small pavilion at the Community Park. One damaged the edge and a truss while the other put a hole in the roof. An insurance claim has been filed and he has contacted several contractors to get quotes for needed repairs and one to replace the roof on the pavilion. Presently he has only received one quote and he doesn't feel that Council has enough information to determine any course of action.

### **Old Business**

No old business to discuss.

**Mayor's Report**

Mayor Kresge reported that this year's "Day of Prayer" has been canceled and that he will be attending the Lancaster County Mayors Association Meeting on Wednesday, May 12, 2021

**Manager's Report**

M. Pugliese advised Council that he too was pleased with the job that the public works staff had completed on the hallway to Council Chambers. He reminded Council that our offices will be closed on May 18, 2021 due to the use of our facility for elections. Public works staff will be in and that he will be in and out of the Borough and working from home on several projects.

M. Pugliese thanked Council for giving him the opportunity to serve the Borough and the residents of the Borough. He hoped that he served them well and to the best of his abilities. Several members of Council thanked him for his service stating that he has brought the Borough closer to where they want to be and that he has set the bar for the next Borough Manager.

**Personnel Committee**

President Heisey informed Council that the Personnel Committee had reviewed numerous resumes for the Borough Manager position as well as conducted several interviews over three separate evenings. They found several candidates that would serve the Borough well as the new manager, in the end, the Committee is recommending Derrick Millhouse to be hired as the next Borough Manager. D. Millhouse was in the gallery and given the opportunity to interact with Council. There was discussion that the salary be set at \$70,000 and that he be offered 4 weeks vacation. C. Eshleman made a motion that Council approve the hiring of Derrick Millhouse as Borough Manager at a salary equal to \$70,000 per year and with 4 weeks of vacation effective May 24, 2021. Motion seconded by H. Morgan. Council was in accord and the motion carried.

C. Eshleman made a motion to appoint Derrick Millhouse as Secretary and Treasurer for the Borough of Mountville effective May 28, 2021. H. Morgan seconded the motion. Council was in accord and the motion carried.

Council discussed the transition from M. Pugliese to D. Millhouse with concerns of the short amount of time they would be working together. Mayor Kresge stated that Council should consider allowing Pam Mitchell up to 120 hours at a rate of \$35.00 per hour on an as needed basis to assist the manager. Mayor Kresge stated that he had already discussed this with P. Mitchell and she is willing to come back and do this. C. Eshleman made a motion to hire P. Mitchell on an as needed basis not to exceed 120 hrs. at a rate of \$35.00 per hour. H. Morgan seconded the motion. Council was in accord and the motion carried.

**Miscellaneous**

J. Hersh made a motion to cancel the May 24, 2021 Borough Council Meeting. Seconded by H. Morgan. Motion carried.

With no further business, meeting was adjourned at 8:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'M. Pugliese I', written in a cursive style.

Mark G. Pugliese I  
Secretary/Treasurer

**Gallery:**

Steve Mitchell

Beth Hess

Brandon Rennix

Julia O'Leary

Karl Smith

Derrick Millhouse