

MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
November 9, 2020

A meeting of the Mountville Borough Council was held on Monday, November 9, 2020, beginning at 7:00 p.m. in the Mountville Borough Hall, 21 East Main Street, Mountville, PA 17554.

The following Council members were present: Richard D. Spiegel, Jesse Hersh, Council President Lenny D. Heisey, Christine D. Eshleman, Jonah Eastep and Matthew Auker. Council member Harry L. Morgan was absent. Also attending were West Hempfield Township Police Chief Lisa Layden, Mayor Philip S. Kresge, Borough Manager Mark G. Pugliese I and Pamela J. Mitchell, Secretary/Treasurer.

The meeting was called to order at 7:00 p.m. by Council President L. Heisey who then gave an invocation and led in the Pledge of Allegiance.

R. Spiegel moved to accept the minutes of the September 14, 2020 meeting as distributed. C. Eshleman seconded the motion, Council was in accord and the motion carried.

J. Hersh moved to accept the financial reports and fund distributions as presented. R. Spiegel seconded the motion. Council was in accord and the motion carried

At this time, L. Heisey recognized Jamie Hall, Director of Donor Relations, from the Lancaster Public Library System. J. Hall reported that 60% of Borough resident have library cards. The national per capita rate for municipal donations is \$36.69, the average for Lancaster County is \$1.49. Mountville Borough donates \$4.20 per capita which is close to the state recommend \$5.00 per capita. J. Hall thanked Borough Council for their continuing financial support.

L. Heisey next recognized Derle Williams, Mountville Borough Authority Treasurer. D. Williams thanked Council for their time and presented them with a history of the Community Center. John Hess also presented a list of the many projects and improvements made to the property. D. Williams presented L. Heisey with a check for \$3,496.41, paying off the loan from Borough Council of \$275,000.00. L. Heisey thanked the Authority for the payment and for the improvements made to the property. J. Hess stated that the cupola will be repainted and the 1901 section is to be repointed next year. D. Williams noted that they learn something new about the building all the time and that the Authority has a good building manager in John. R. Spiegel stated that the tenants in the building have been an asset, P. Kresge asked if the Authority will pursue the removal of the "reverter clause". That will be investigated in the future as other projects or improvements are needed. K. Smith, 234 Froelich Avenue, thanked the Authority for the work they've put into the building.

**Public Safety – Police/Fire**

Chair R. Spiegel recognized West Hempfield Township Police Chief Lisa Layden who reviewed the October report. Chief Layden thanked anyone who had donated to the "Pink Patch Project" which raised over \$2,000. The current fundraiser is "Beards for Brothers" which raises funds for emergency responders or their families who are facing cancer. Toys for Tots will be held as we approach the holiday season.

R. Spiegel asked if there was an update regarding the tragic incident on East Main Street, there is nothing new to report.

Without any Fire Company representatives in attendance, there was nothing to report.

R. Spiegel noted that the Borough funds the cost of the Fire Company's emergency generator each year. R. Spiegel made a retroactive motion to pay Dynatech \$490.00 for the contract on the Generac 30-watt generator. C. Eshleman seconded the motion. Council was in accord and the motion carried.

### **Public Safety – Planning/Zoning**

Chair J. Hersh reviewed the Zoning Officer's report which included two zoning permits, one building permit and no certificates of occupancy.

#2192	597 Hillside Drive	Basement renovation	\$82.50
#2196	308 Spring Hill Lane	Storage shed	\$57.60

Council has received a review of a minor stormwater plan for a 24-foot by 52-foot, four-bay garage at 270 Orkney Road. J. Hersh moved to conditionally approve the plan with the contingency that all requirements addressed by Rettew are met. R. Spiegel seconded the motion. Council was in accord and the motion carried.

The Mountville Planning Commission had nothing new for review.

J. Hersh met with M. Pugliese to review the proposed Rental Property Registration Ordinance. There is an ordinance in place to register rental properties, that has about a 60% compliance rate, but no action is taken when landlords do not comply and the International Property Maintenance Code is not addressed. M. Pugliese noted that the language in the proposed ordinance needs revised, in particular the portion that references the Police preparing reports. The solicitor has been contacted two times with no response at this time. The fee for registration, administration and enforcement of the approximate 175 properties by Rettew would be about \$66.75 per property (\$89.00 per hour with .75 hours needed per property). With no resolution at this time, L. Heisey recommended tabling the discussion.

### **General Government**

Chair C. Eshleman asked if everyone had reviewed the proposed 2021 budget. L. Heisey asked if there is anything big for consideration. There is a deficit of nearly \$100,000 which is considered acceptable as there are funds in reserve to cover the expenses. P. Kresge asked if a property tax increase should be considered. R. Spiegel noted that for 2022 he hopes to have a fire tax in place which would offset the budgeted Fire Company donations. C. Eshleman made a motion to advertise the proposed budget for adoption at the meeting of December 14, 2020. R. Spiegel seconded the motion, Council was in accord and the motion carried.

C. Eshleman reported that M. Pugliese has established an Amazon Prime Account. M. Pugliese has requested the purchase of a table and chairs for the break room. Several models are available ranging in price from \$350.00 to \$650.00. C. Eshleman moved to allow M. Pugliese to order the furniture at a cost not to exceed \$500.00. R. Spiegel seconded the motion. Council was in accord and the motion carried.

M. Pugliese reported that the refurbished copier purchased in 2018 for \$3,000.00 has had several service calls due to jamming. The printer that was used for sending and receiving faxes no longer works. The fax line wiring has been rerouted to another copier which is adequate for now. A fax board could be added to the current copier for \$200.00, or a new unit with a larger printing capacity could be purchased for \$4,300.00. The new copier would offer scan to email, fax and could be upgraded to include x-medius and docushare software. M. Auken asked if leasing a copier was

considered, and if any credit would be given for the copier currently being used. L. Heisey would like to review firm prices. P. Kresge stated that there are good quality printers available that do the same job. C. Eshleman would also like to see a formal quote.

C. Eshleman noted that everyone should have received an invitation to a reception on December 14, 2020 prior to the meeting.

P. Kresge reported that he had received a question from a resident regarding the hiring of the manager and the details that were not addressed in a public meeting. C. Eshleman encourages any residents with similar questions to attend a Council meeting to address their concerns.

### **Public Works – Streets**

Chair M. Aufer made a retroactive motion to have the requested streetlight on Clay Street installed. R. Spiegel seconded the motion. Council was in accord and the motion carried. There is not any cost involved for the installation, only for the energy used by the light itself. M. Aufer provided some information regarding updating other streetlights with LED bulbs, but tabled the discussion for now.

The proposed snow removal contract with PennDot is for five years and payment for the 2020 – 2021 season will be \$8,493.74. There are still a few administrative items to be cleared. M. Aufer moved to approve the contract with PennDot pending the approval of the Funk agreement. J. Hersh seconded the motion, Council was in accord and the motion carried.

L. Heisey moved to adopt Resolution 2020-06 allowing the Borough Manager to sign the agreement. M. Aufer seconded the motion. Council was in accord and the motion carried.

The Hoover Street traffic study recommends that a three-way stop be put in place. Speed bumps are not warranted. A new ordinance will need to be prepared and advertised prior to the installation of signs. Nicole Rieker, 1 East Hoover Street questioned the labeling of the street as a local road and felt that speed bumps were a better option. John Schick of Rettew will be asked to attend the December 14, 2020 meeting.

The Manor and Main Street concerns were discussed. M. Pugliese met with Senator Aument to discuss the Borough's concerns and asked for aid if possible. M. Pugliese has a meeting scheduled with Representative Miller on November 12, 2020 in an effort to get some help from PennDot so that some intermediate proposed items can be better addressed. At this time, no response has been received from PennDot. Installing louvers on the lights at the College Avenue and East Main Street intersection would not require permitting from PennDot, only approval. Those could be installed at a cost of \$1,250 per light. At the southeast corner of the intersection there is an eight-inch traffic signal that could be upgraded with a twelve-inch signal with black background at a cost of \$1,710.00. Permission would be needed from both PennDot and PPL Electric Utilities as they own the pole. PennDot recommended updating the street markings, but painting the street is not an option until spring. PennDot recommended large flashing yellow lights at a cost of \$9,650.00. P. Kresge stated that two lights, one for each lane of traffic, are needed. Could temporary lights be installed until the full project can be addressed? That option would also need permission from both PennDot and PPL Electric Utilities. Rettew has provided a fee schedule listing the total fees of \$72,000.00 for the work they would do on behalf of the Borough. That proposal is attached to these minutes. M. Aufer made a motion to proceed with the installation of the louvers on the eastbound traffic light at College Avenue and East Main Street, C. Eshleman seconded

the motion. M. Auker amended his motion to installation on all lights at this intersection at a cost not to exceed \$4,000.00, C. Eshleman seconded the amended motion. Council was in accord and the motion carried.

M. Auker provided tentative numbers for Council to review for the proposed paving to be done in 2021. These are attached to the minutes.

### **Public Works – Health/Sanitation**

In the absence of Chair H. Morgan, there is nothing new to report.

### **Parks & Recreation**

Chair J. Eastep reported that Mountville’s representative to the Hempfield Area Recreation Commission (HARC), Stephanie Lavenberg, does not wish to be reappointed to another three-year term. L. Heisey noted that S. Lavenberg is willing to work with the new representative to explain the position.

One of the pavilion roofs at Lake Grubb needs repaired at a cost of \$5,000.00. The cost of the repair and the labor would be shared with West Hempfield Township. J. Eastep moved to approve the expenditure which would be paid from Capital Reserve Funds. R. Spiegel seconded the motion. Council was in accord and the motion carried.

A group known by the name “Friends of Grubb Lake” has offered to take on responsibility of clearing trash from the trail. They will meet with Jeff Book, HARC Director.

### **Old Business**

There is no old business for discussion.

### **Mayor’s Report**

Mayor P. Kresge reported that there were banners/flags secured to the Borough Hall during the November 3, 2020 election. These created an issue with some residents and for future elections, the party committee people will be advised that these will not be allowed.

### **Manager’s Report**

M. Pugliese reported that West Hempfield Township has approved an ordinance regarding controlled substances and actions to be taken by the Police. If Mountville Borough would approve the same ordinance it would alleviate the Officers need to enforce two different standards. Chief Layden added that the fines come directly to the municipality and diminishes the impact on the offender if they do not become a repeat offender. P. Kresge added that the ordinance would take the discretion off of the police officer. R. Spiegel asked to table the discussion until the December meeting.

M. Pugliese reported that Ranck has repaired the boiler system and Hartford Boiler will conduct another inspection on November 13, 2020 to satisfy the insurance company’s requirements.

The lights above the handicap ramp do not work. Nolt Electric has made a recommendation and provided a quote of \$1,600.00 for the installation of two light packs. R. Spiegel moved to approve the repair. C. Eshleman seconded the motion. Council was in accord and the motion carried.

M. Pugliese recommends a different placement of the chamber desks and seating to better accommodate handicap entry to the room.

#### Personnel Committee

There is nothing new to report.

#### Miscellaneous

J. Hersh made a motion to cancel the November 23, 2020 meeting. C. Eshleman seconded the motion. Council was in accord and the motion carried.

L. Heisey proposed allowing the Borough staff to leave at 1 p.m. on November 25, December 24, and December 31, 2020. C. Eshleman made a motion to approve the early closure the three days prior to the holidays. R. Spiegel seconded the motion. Council was in accord and the motion carried.

With no further business, R. Spiegel moved to adjourn at 10 p.m.

Respectfully submitted,

Pamela J. Mitchell  
Secretary/Treasurer

#### Gallery:

John Hess  
Jennifer MacKenney  
Steve Mitchell  
Nicole Rieker  
Karl Smith  
Wendy Weitzel  
Derle Williams