

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES**

April 13, 2020

A meeting of the Mountville Borough Council was held on Monday, April 13, 2020, beginning at 7:00 p.m. via Zoom Conferencing from the Mountville Borough Hall, 21 East Main Street, Mountville, PA 17554.

The following Council members participated: Richard D. Spiegel, Harry L. Morgan, Jesse Hersh, Council President Lenny D. Heisey, Christine D. Eshleman, Jonah Eastep and Matthew Auker. Also participating were: West Hempfield Township Police Chief Lisa Layden, Mountville Fire Company #1 Chief Dean R. Gantz, Jr., Mayor Philip S. Kresge and Pamela J. Mitchell, Secretary/Treasurer.

The meeting was called to order at 7:00 p.m. by Council President Heisey who gave an invocation and led in the Pledge of Allegiance.

C. Eshleman moved to accept the meeting minutes from March 9, 2020. J. Hersh seconded the motion, Council was in accord and the motion carried.

C. Eshleman moved to accept the financial reports and distribution of funds as reported. H. Morgan seconded the motion, Council was in accord and the motion carried.

Standing Committee Reports

Public Safety – Police/Fire

Chair R. Spiegel recognized Chief Layden who reviewed the March report with Council. All police officers have been issued protective equipment for all calls. Many donations have been received and all staff is healthy at this time. J. Eastep asked if the accident that occurred on East Main Street at the intersection with College Avenue was related to impairment. Chief Layden does not have that information readily accessible and is not at liberty to disclose details or personal information.

Chief Gantz reviewed the March 2020 report which includes 69 calls year to date. The call volume is currently at a lower rate. The Fire Department is staying within the guidelines provided by the state and the CDC. The facility remains open with the members practicing habits promoting good health. The 2020 Fund Drive is at \$3491.00 with 14 donors. The Mountville Day Carnival is still scheduled to take place with a final determination upon re-evaluating by the committee on April 30, 2020.

Public Safety – Planning/Zoning

Chair J. Hersh reviewed the Zoning Officer's Report which included four zoning permits, two building permits and one certificate of use and occupancy.

Permit #2155	3640 Clear Stream Drive	Replace Existing Shed	\$ 35.00
Permit #2156	VFW Post 8767	New Kitchen Hood	\$100.00
Permit #2159	205 Sylvan Retreat Road	Replace Existing Deck	\$ 70.00
Permit #2160	116 Opal Court	Fence	\$ 58.00

Matthew Auker has submitted his resignation as an alternate member of the Mountville Borough Hearing Board upon his appointment to Borough Council. J. Hersh moved to accept the resignation. R. Spiegel seconded the motion. Council was in accord and the motion carried.

General Government

Chair C. Eshleman reported that Lancaster County has proposed the waiver of penalties for delinquent real estate taxes to be collected for 2020. Considering the current conditions presented by the COVID-19 pandemic, C. Eshleman moved to waive the Borough's real estate penalties that would have been charged. H. Morgan seconded the motion. Council was in accord and the motion carried.

A notice has been received asking for Council's support of House Bill 841 which would streamline meeting requirements under special circumstances such as we are currently operating. C. Eshleman moved to write a letter in support of House Bill 841, R. Spiegel seconded the motion. Council was in accord and the motion carried.

Public Works – Streets

Chair M. Auker reported that he and L. Heisey had a conference call with Jim Caldwell and Sam Meckley of Rettew regarding proposed necessary street improvements. Bridge Street, Fridy Street and Commerce Street are all in need of repair. The option recommended by J. Caldwell and S. Meckley would include a full reclamation of the streets with Bridge Street and Fridy Streets taking precedence. L. Heisey spoke with a representative of Case regarding the use of Commerce Street. Commerce Street is not being used by anyone on a regular basis at this time and the area of greatest concern for CNH was the portion of Fridy Street between the railroad tracks and Commerce Street. M. Auker noted that Rettew recommended a review and repair approximately every ten years. A recommendation was made to have Rettew collect bids for the two most needed projects, Bridge and Fridy Street. The cost for this service is undetermined at this time but will be requested.

Public Works – Health & Sanitation

Chair H. Morgan reported that the Disaster Declaration was made by Mayor Kresge on March 17, 2020. H. Morgan moved to retroactively approve Resolution 2020-3 extending the Borough's State of Emergency which was unanimously approved by Council via email on March 24, 2020. J. Hersh seconded the motion, Council was in accord and the motion carried.

The new yard waste contract has been received from the Borough of Columbia. Previously it was reported that the tonnage rate would increase by \$5 per ton to \$30 per ton for 2020. H. Morgan moved to approve the agreement; R. Spiegel seconded the motion. Council was in accord and the motion carried.

Chair H. Morgan made a motion to waive all penalties of unpaid trash accounts for the second quarter of 2020. J. Hersh seconded the motion. Council was in accord and the motion carried.

Parks & Recreation

Chair J. Eastep reported that the playground equipment and pavilions have been closed until further notice due to the COVID-19 conditions.

L. Heisey reiterated that to remain in compliance the playground and pavilions in all Borough Parks are closed for public use. L. Heisey also reported the office is closed to the public and the public works employees are working and traveling implementing the space restrictions and distancing required.

Old Business

There is no old business for discussion.

Mayor's Report

Mayor Kresge reported that he has had discussion with the public works staff regarding their current duties. P. Kresge has been in and continues to be in discussion with other municipal Mayors regarding implementing new regulations due to the pandemic. P. Kresge has tried to contact Faith Friendship Villa regarding their needs during this restricted time but has not been successful in speaking with anyone.

Mayor Kresge has been looking into some regulations that could be put into place for rental properties in the Borough. There appears to be a need for some type of inspections and fire safety requirements that should be implemented and enforced. J. Hersh will address this need and method of enforcement with the Borough's Code Enforcement Officer.

Secretary's Report

The Secretary has nothing new to report.

Personnel Committee

A report from the Personnel Committee was not listed as part of the evening's agenda. Council President Heisey requested that Council review some questions from the Borough Solicitor related to the proposed ordinance and the job duties to be included in the Manager's job description.

- a. Will the Manager also serve as Secretary/Treasurer?
- b. Will the Manager have the authority to hire and fire without Council's approval?
- c. Will the annual budget be prepared by the Manager?
- d. Will the Manager prepare the meeting agendas?

Solicitor B. Zuke will prepare this information and any further questions for discussion by Council at the meeting of April 27, 2020.

Miscellaneous

To meet the criteria for the 2020 MS4 reporting, an inventory of Pollutant Control Measures for Priority Organic Compounds must be conducted related to Strickler Run and the West Branch of the Little Conestoga. Rettew Associates will prepare the report for a fee of \$2,500.00. As the report is a necessary part of the permitting process, C. Eshleman moved to have Rettew act on the Borough's behalf, H. Morgan seconded the motion. Council was in accord and the motion carried.

The regular meeting advertised for Monday; April 27, 2020 will be held at 7 p.m. The meeting will be conducted using ZOOM Conferencing as tonight's meeting was conducted.

H. Morgan reported that a request has been made to waive trash fees for a vacant property on East Hoover Street. Council was in consensus that these types of requests continue to be denied as the Borough is financially liable for the trash fees even if the service is not used.

With no further business C. Eshleman moved, with R. Spiegel seconding a motion to adjourn at 7:50 p.m.

Respectfully Submitted,

Pamela J. Mitchell
Secretary/Treasurer

Gallery:

Emily Jones, LNP