

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
May 14, 2018**

A meeting of the Mountville Borough Council was held on Monday, May 14, 2018, beginning at 7:00 PM in the Mountville Borough Hall, 21 East Main Street, Mountville, PA 17554.

The following Council members were present: Council President, Lenny D. Heisey, Harry L. Morgan, Christine D. Eshleman, Michael A. Trimble, Charlie H. Thomas, Rick D. Spiegel and Jesse Hersh. Also attending were Mayor Phil S. Kresge; West Hempfield Township Police Chief, Mark G. Pugliese I; Mountville Fire Company #1 Chief Dean R. Gantz, Jr.; Mountville Borough Public Works Foreman, Scott B. Haas; Mountville Borough Secretary/Treasurer, Pamela J. Mitchell; and Mountville Borough Assistant Secretary, Doris A. Reisinger.

The meeting was called to order by Council President, Lenny Heisey who gave an invocation and led the Pledge of Allegiance. L. Heisey recognized and welcomed the guests in the gallery.

C. Eshleman moved to accept the April 23, 2018, minutes as presented. R. Spiegel seconded the motion. Council was in accord and the motion carried.

C. Thomas moved to accept the financial report including disbursements. M. Trimble seconded the motion, Council was in accord and the motion carried.

Standing Committee Reports

PUBLIC SAFETY – Police/Fire

Chairperson Spiegel recognized West Hempfield Township Police Chief, Mark G. Pugliese who presented Council with this information:

- Chief Pugliese distributed copies of the monthly report to Borough Council and noted that nothing in the report stands out and that there are several investigations that are currently ongoing.
- There were 162 calls for the month with 37 of them being reportable which is higher than normal for the month. For the year, there have been 502 calls which is 50 less than this time last year.
- Chief Pugliese related that two officers will be on duty for the Mountville Days Carnival which starts on Wednesday of this week.
- Mayor Kresge asked Chief Pugliese if there is an Emergency Management Plan in place for Mountville Borough as he recently had a conversation with the Mayor of Ephrata about the one their Borough has. Chief Pugliese indicated the plan would be responsibility of the Emergency Management Coordinator for the Borough. It was disclosed that Joe Iacono is the Borough's Emergency Management Coordinator. Mayor Kresge was wondering if Chief Pugliese would have an interest in meeting with the Ephrata Mayor to discuss their plan. Mayor Kresge also would like to include the Fire Company and local churches in the discussion. Chief Pugliese indicated that the West Hempfield Police Department has officers who are trained to conduct these types of assistance. C. Thomas noted that if we have a plan and someone to coordinate it, there should not be a need to recreate one. R. Spiegel suggested that Joe Iacono be contacted to see exactly what the Borough's plan is and what we should be doing. He also suggested that Joe Iacono should attend a Council meeting.

Chairperson Spiegel recognized Mountville Fire Company #1 Chief Dean R. Gantz, Jr. who provided this information:

- From the report that was forwarded electronically to all Council members, Chief Gantz noted there were 22 calls for the month and 109 for the year and it was on pace to be normal for the year.
- The annual fundraising drive started on May 1st and for the first thirteen days \$18,000.00 has been collected. Chief Gantz noted this is a good start and they are hopeful they will attain their goal this year.
- The annual Mountville Days Carnival is slated to begin Wednesday and run through Saturday. H. Morgan remarked that the newspaper advertisement was a really good one. Chief Gantz relayed that the ads were paid through the Safer Grant, which includes the billboards in the area. The purpose of which was for promoting the fire companies involved and for recruiting new members. Chief Gantz reported that two or three new members have joined the Mountville Fire Company as a result of this advertising promotion.

Chairperson Spiegel recognized Francis Zimmer – 251 Providence Place who shared these concerns:

- Mr. Zimmer shared a picture of a boat trailer that has been parked on the cul-du-sac on Providence Place for two weeks. He noted that there are 38 units with limited parking available and was wondering if there is an ordinance about unattended trailers being parked for longer than 48 hours.

- Mr. Zimmer also shared a picture of a truck blocking the right-of-way for four days at 223 Providence Place, noting that children are unable to ride their bikes, residents cannot access their mailbox and they are unable to walk the loop. L. Heisey asked if the vehicle was licensed. Chief Pugliese indicated this issue has been assigned to patrol as of this morning and this situation is extremely difficult to enforce. He will look into the specifics of the ordinance. Chief Pugliese reassured Council that complaints will be investigated. Mayor Kresge suggested to Mr. Zimmer that future issues be directed to the West Hempfield Police Department.

Swearing in Ceremony

Mayor Kresge administered the Official Oath of Office to Jesse Hersh and welcomed him to his seat on the Mountville Borough Council.

PUBLIC SAFETY – Planning/Zoning

Chairperson Heisey communicated the following items:

- New Council Member, Jesse Hersh, will assume the Chairperson position for Planning and Zoning.
- There was one building permit and six zoning permits issued in April.
- There have been numerous complaints about junked vehicles and high grass throughout the Borough. A mowing contractor has been contacted to take care of high grass at identified properties.

Chairperson Heisey introduced Sam Meckley, Rettew Associates who shared the following information:

- Ressler project at 26 – 28 West Hoover Street - S. Meckley noted that no action will need to be taken regarding this property at tonight's meeting as there is a Planning Commission meeting scheduled for May 21st, 2018. The project involves the demolition and rebuilding of two semi-detached units on the existing site. A subdivision of the property was required in order to meet the zoning ordinance. On May 29th, 2018 the Lancaster County Planning Commission will review the plan and forward their comments back to Borough Council.
- Field of Screams - S. Meckley updated the Council on the Field of Screams Major Storm Water Site Plan and noted that the agreement needs to be recorded by both parties. H. Morgan inquired as to how long it would take for this to occur. C. Eshleman indicated that it is ready to be recorded and it should be completed by the end of the week.
- Zoning Ordinance Update - The Mountville Planning Commission reviewed the draft on March 12th, 2018, with Lancaster County Planning Commission member, Laura Proctor, providing some additional feedback and recommendations. The plan will be reviewed further at the May 21st, 2018 Mountville Planning Commission meeting and then forwarded to Mountville Borough Council for their consideration. S. Meckley expressed that it will be important for Council to consider items to preserve the character of the community and what is important to the citizens of Mountville. L. Heisey inquired as to when Council will get to examine the updated zoning ordinances. S. Meckley stated it would be available for discussion at the June meeting. R. Spiegel asked about copies being available for review. S. Meckley indicated it could be downloaded, viewed online, or in the form of a hard copy. L. Heisey encouraged Council Members to take time to review it, once it is available.

GENERAL GOVERNMENT

Chairperson Trimble shared the following items:

- There is a need to purchase a laptop since an iPad is required for new Council member, Jesse Hersh. The laptop will be utilized by Scott Haas and his iPad will be assigned to Jesse Hersh. Flagstream provided a quote of \$649.00 for an HP Notebook, with set-up fees of \$135.00/hour with approximately two hours of set-up time. Total cost would be between \$919.00 and \$1,054.00. M. Trimble noted that it would be necessary to have Office 360 Suite installed. To purchase that program outright would cost \$240.00 with an \$8.25 monthly fee. It was decided that this would be deemed as a capital expense purchase. M. Trimble moved to purchase the HP Notebook from Flagstream at a cost not to exceed \$1,100.00 and to purchase the Office 360 Suite at a cost of \$8.25/month. H. Morgan seconded the motion. Council was in accord and the motion carried.
- M. Trimble related that he and P. Mitchell will be attending the Mountville Days Carnival on Wednesday at 6:00 PM (weather permitting) to provide public education with regards to MS4.
- Mayor Kresge reminded Council Members about the Memorial Day Parade and that they should assemble at 9:30 AM. Scott Haas will drive the Borough truck in the parade. Candy will be provided for Council Members to distribute to the parade spectators.

PUBLIC WORKS – Streets

Chairperson Thomas relayed the following information:

- C. Thomas proposed that Ordinance #291 be advertised so that six streets within the Borough can be posted with a fifteen mile per hour speed limit. Those streets include: Cherry, Maple, Locust, Oak, South Lemon,

Spruce. C. Thomas moved to advertise Ordinance #291. M. Trimble seconded the motion. Council was in accord and the motion carried.

- C. Thomas indicated that he was able to obtain the name of another street sweeping company who would charge \$32.00/hour less than what has been quoted to the Borough from the company that is currently being used. However, because of his position with East Lampeter Township, if he recommends this company, it could be considered a conflict of interest. L. Heisey suggested that this be checked with the Borough's solicitor to determine if there is indeed a conflict of interest. L. Heisey will address this with the Solicitor.
- C. Thomas made a personal visit to R. S. Hollinger and Sons to address the skids that are blocking the sight line at Hill and Church Streets. Leonard Hollinger will talk to employees about this and will work on keeping the skids removed in a timely manner. He additionally indicated that there is limited storage on site.

PUBLIC WORKS – Health/Sanitation

Chairperson Morgan reported on the following items:

- The quarterly rebate check in the amount of \$2,008.58 was received from LCSWMA.

CULTURE & RECREATION

Chairperson Eshleman apprised Council on the following items:

- The Lions Club donated \$1,000.00 for the purchase of two new grills at the Mountville Community Park. S. Haas acknowledged they will be shipped on May 23, 2018 and it will cost \$756.00 for them to be cemented into the ground. C. Eshleman will send a thank-you note to the Lions Club.
- The bid from Brenneman Company to repair the basketball courts at the Summit Hills Park was submitted at \$990.00. The bid for repair of the tennis courts is \$2,000.00. C. Eshleman noted that a complete overhaul of the courts would cost \$12,600.00. These temporary repairs should be sufficient until being able to include it in a future budget. C. Eshleman moved to go forward with repairing the basketball courts in Summit Hills Park and the repairs to the tennis courts at the Mountville Community Park at a total cost of \$2,900.00 with the Brenneman Company. R. Spiegel seconded the motion. Council was in accord and the motion carried. S. Haas will contact Brenneman Company and direct them to proceed with the project.
- Stephanie Lavenberg, Hempfield recCenter Representative, reported that no agreement on the Inter-Municipal agreement has been made, but she is hopeful progress will be forthcoming. A sign indicating that the tennis courts are unavailable for public use during the National Junior Tennis and Learning program in June and July will be created by the recCenter. S. Haas will take care of displaying the sign at the tennis courts.
- Resident Lynn Herr forwarded an e-mail to the Borough Offices requesting a refund of her pavilion rental fee from Sunday, May 13, 2018, due to the unavailability to access the restrooms at the park. S. Haas reported that he was aware of this situation and spoke with Dave Pott who informed him that he had taken care of opening the restrooms and cleaning up the pavilion at 7:00 AM that morning. As it is difficult to determine what actually happened, R. Spiegel recommended that her \$50.00 rental fee be refunded to her. Council members were in agreement. S. Haas suggested that his Borough phone number be included with the message on the answering machine so that any issues regarding the pavilion rentals can be addressed immediately. After further discussion, it was decided to include his Borough phone number on the rental reservation form that is issued to renters.

Special Committee Reports

BOROUGH HALL RENOVATIONS COMMITTEE

L. Heisey communicated that P. Mitchell has been in contact with PSAB regarding how to proceed with the renovations to the Borough Offices. If the project is going to cost more than \$25,000.00 prevailing wage will be required. If the project was split into different steps the \$25,000 could be avoided, but it would need be very specific about what each project would be and to ensure they were not being completed at the same time. Mayor Kresge stated that there is limited space within the building and that he believes the project should include an emergency exit, placing the public entrance to the side and having a vestibule for public use. His suggestion would be to undertake the project in phases. C. Eshleman and C. Thomas commented that it might be wise to consider completing the project all at once to possibly save money and it could be better from a construction perspective. S. Haas brought up the expense that could possibly be involved with using an architect and suggested that a reputable company with design engineers be contacted. Discussion about contacting other municipalities that have recently undergone renovations and their contractors ensued and it was decided that for the June 11, 2018 meeting Mayor Kresge will gather information to share with Council.

PERSONNEL COMMITTEE

There was nothing new to report.

OLD BUSINESS

There was no Old Business to discuss.

MAYOR'S REPORT

Mayor Kresge relayed the following updates:

- Mayor Kresge and Scott Haas will attend the PASB Convention on June 11, 2018.
- Council members should assemble for the Memorial Day parade at 9:30 AM on Saturday, May 26th.
- The Mayor attended the National Day of Prayer at St. Anne's Retirement Community on Wednesday, May 2nd with Columbia Borough's Mayor, Leo Lutz. At the event, he read the National Day of Prayer Proclamation.
- The Mountville Museum opened for the season on Sunday, May 13th. The theme for this year is Churches and Farms. Mayor Kresge encouraged those in attendance to visit the Museum.
- The Mountville Community Picnic will happen on Sunday, August 26th, 2018 at the Mountville Community Park. He will contact the Lions Club for the donation of hot dogs, as well as Scoops, Turkey Hill and Martin's Potato Chips for contributions toward the picnic.
- A crossing guard will be required to assist with the Memorial Day Parade and will require compensation for his/her time. M. Trimble moved to compensate the Crossing Guard for his/her time during the parade. R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Mayor Kresge shared the Borough's Emergency Management Plan from 2003 and reiterated that it should be reviewed and should possibly be updated.

PUBLIC WORKS UPDATE

Scott Haas, Public Works Foreman, provided the following updates:

- The trees have been removed from the VFW Memorial Park and Lake Grubb by Premier Tree Services.
- The painting of the exterior of the Borough Hall will be completed by the end of the month.
- Within the next two weeks the repairs to the roof of the bathroom and pavilion will be completed at Lake Grubb Park.
- Scott noted that extensive renovations have been completed at Lake Grubb, including new stone being spread on the parking lot areas, the trails leading to the wooded walking trail area and to the entrance to the playground area. In addition, the damaged drain pipe was removed with a smaller pipe installed that is flush to the ground.

SECRETARY'S REPORT

Mountville Borough Secretary/Treasurer, P. Mitchell had nothing to present.

MISCELLANEOUS

No matters were introduced for discussion.

With no further business, R. Spiegel moved to adjourn at 8:25 PM.

Respectfully submitted,

Doris A. Reisinger
Assistant Secretary

GALLERY:

Laurie Hersh
Stephanie Lavenberg, Hempfield recCenter Representative
Steve Mitchell
Francis Zimmer