

MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
March 12, 2018

A meeting of the Mountville Borough Council was held on Monday, March 12, 2018, beginning at 7:00 p.m. in the Mountville Borough Hall, 21 East Main Street, Mountville, PA.

The following Council members were present: Richard D. Spiegel, Harry L. Morgan, Lenny D. Heisey, Council President Paul B. Chin, Christine D. Eshleman, Michael A. Trimble and Charlie H. Thomas. Also attending were West Hempfield Township Police Chief Mark G. Pugliese, I, Mountville Fire Company #1 Chief Dean R. Gantz, Jr., Public Works Foremen Scott B. Haas and Pamela J. Mitchell, Secretary/Treasurer.

The meeting was called to order at 7:00 p.m. by Council President Paul Chin who gave an invocation and led in the Pledge of Allegiance.

R. Spiegel moved to accept the February 26, 2018 minutes as presented. C. Thomas seconded the motion, Council was in accord and the motion carried.

H. Morgan moved to accept the financial report and disbursements as presented. M. Trimble seconded the motion, Council was in accord and the motion carried.

At this time, Mr. Jim Schopf of Field of Screams was recognized. J. Schopf presented Council with the proposed plans for the 2018 season which is scheduled to run from September 8 through November 9, 2018. The proposal presented is attached to these minutes. M. Trimble asked if there have been any issues related to the event attracting extra traffic on the same night as Trick or Treat. There haven't been in the past. R. Spiegel asked which nights of the event are the busiest. October 13, 20 and 27 are typically the busiest nights. R. Spiegel also asked if the parking is at a maximum. There is additional parking being used at the Mountville Elementary School and the vacant bank building on Hempland Road. M. Trimble asked if the Borough has received the site plan previously requested. The plan has been submitted, however J. Schopf does not know if it has been approved. The closure of Spring Street will be posted at 5 p.m. as it was last year, creating safer circumstances for the neighboring properties. M. Trimble asked how late the bands play, which is 10 p.m. C. Thomas asked if there have been curfew violations, but there haven't been to date. P. Kresge requested that the previous "Good Neighbor Policy" be in place again this year. P. Kresge noted that Locust Road had been used as an exit at times. Locust Road is not equipped for high volume traffic. H. Morgan moved to approve the proposed schedule as presented, R. Spiegel seconded the motion. Council was in accord with C. Eshleman refraining from the vote. Steve Mitchell, 30 Park Avenue asked why Mountville Borough Council is part of the Field of Screams decision making. Council approving the plan has been in place since the original 1996 agreement. S. Mitchell asked if the plans would be redone if Council was not in agreement. Modifications would be made if needed. S. Mitchell also asked why the abstaining paperwork is not being used when someone removes themselves from the discussion and vote. P. Chin stated that Council takes action as recommended by the Borough solicitor. C. Thomas asked if full liability insurance is provided, and the answer was affirmative.

PUBLIC SAFETY – Police/Fire

Chief Mark Pugliese reviewed the Police Report which included 95 calls with 24 reportable calls, four accidents, five citations and one adult arrest.

Chief Pugliese also reviewed the 2017 year-end report and noted that this will be the last annual report from him as his retirement is planned. Chief Pugliese thanked Council for the opportunity to have served the Borough. Following the

review of the 2017 report, P. Kresge asked if the new building will still provide housing for dogs and if action is taken when there are reports made concerning stray cats. There will continue to be housing for lost dogs in the new accommodations; there are not any restrictions for unattended cats. L. Heisey asked for an explanation of Fraud, which includes identity theft, stolen checks, etc.

Chief Dean Gantz reviewed the February Fire Company Report which included 21 service calls, and 62 total calls for the year. The year-end total for the fund drive is \$47,164.66. C. Thomas asked if there are any updates on the grant for air cylinders, but nothing has been reported at this time.

Chair R. Spiegel noted that in the past burn permit applications had been approved or denied by the Borough Supervisor. After discussion with Chief Gantz, he would like to change the wording of the application to state that the application will be reviewed by the Fire Company Chief or Duty Officer. P. Kresge asked about the timely availability of the Fire Company to examine the site. The site should be visited within three days of the receipt of the application. R. Spiegel moved to make this change to the burn permit application effective immediately. M. Trimble seconded the motion, Council was in accord and the motion carried.

Karl Smith, 234 Froelich Avenue questioned why burning is still allowed with so many other options for disposal available.

PUBLIC SAFETY – Planning/Zoning

Chair L. Heisey reported that one building permit and one zoning permit were issued in February 2018. The new storage facility on South Manor has been issued its Occupancy Permit and is open for business. There were some concerns from neighbors of the storage facility regarding the placement of exterior lights. The lights in question are per the approved plans, but the owner of the facility is looking at means to reduce the brightness.

GENERAL GOVERNMENT

Chair M. Trimble reported on two estimates for an updated security system for the Borough Hall and offices. Vector has quoted \$3,291.00 with a monthly monitoring fee of \$65.00; HIG has provided an estimate of \$8,000.00 plus additional yearly fees of \$2,700.00. The equipment provided by HIG is leased rather than purchased. C. Thomas asked when the most recent break in of the Borough Hall occurred; Mayor Kresge believed that to be in 1965 when the building served as a bank.

Scott Haas added that with the Vector plan, the building would be monitored 24 hours 7 days a week with an entrance alarm system that would include the staff having access to a visual of who is seeking entry into the building and allowing entry as appropriate, panic buttons would remain and this would also include a time stamp of all activity. The proposal functions through the use of Wi-Fi. The funding could come from the Capital Reserve Fund as this upgrade was not part of the 2018 budget. R. Spiegel expressed concern that the status of the Wi-Fi may prove inadequate to use in this manner. S. Mitchell, 30 Park Avenue stated that he thinks installing safety measures is a good idea, especially as the offices are so compact that the staff does not have any options to exit if an emergency arises, he also asked about the status of the upgrades intended for the offices. P. Kresge reported that the construction of the interior walls must be verified before any layout plans can begin.

R. Spiegel would like any installation of the security system to be dependent on the successful use of the Wi-Fi.

M. Trimble moved to contract with Vector to install the alarm system at a cost not to exceed \$4,000.00 taken from the Capital Reserve Fund, contingent upon the success of the Wi-Fi connection. The \$800-\$1,000 monitoring fees will have

to be absorbed in the General Fund Budget. R. Spiegel seconded the motion, Council was in accord and the motion carried.

M. Trimble reported that he is waiting for final approval by the Mountville Community Services Foundation on the location to plant trees for MS4 requirements.

PUBLIC WORKS – Streets

C. Thomas reported that he and S. Haas met with our PennDot Local Technical Assistance Program (LTAP) representatives, Patrick and Marvin, to discuss traffic safety, speed studies and clear sites at intersections. Specific intersections include: Main and Manor Streets, Church and Hoover Streets, Church Street and Main Street, Hoover Street and Lemon Street and also Spring Street.

S. Haas will be attending a class in April so that the Borough will be able to apply for grants through the Lancaster County Conservation District (LCCD) once he is certified.

C. Thomas has received a map of roads documented by Liquid Fuels. There are eleven Borough streets not documented by PennDot and therefore no liquid fuels funds are received for those by the Borough. C. Thomas will contact our Liquid Fuels representative to verify road specifications.

PUBLIC WORKS – Health & Sanitation

Chair H. Morgan reported that the February statement from LCSWMA is \$4,430.92 reflecting eight tipping fees.

P. Chin reported that trash was delayed due to the forecasted winter weather event and the travel restrictions related to the forecast.

CULTURE & RECREATION

Chair C. Eshleman updated Council on the request received to use the Community Park for an English Car Show by the MG Club. They withdrew that request and plan to use the venue they have used in the past.

C. Eshleman thanked S. Haas and D. Pott for their clean-up efforts following the recent storms. There were trees damaged at both the Veterans Memorial Park and Lake Grubb. Estimates for the tree removal and repair to the pavilion roof at Lake Grubb are available to review. The roof damage has been reported to the insurance carrier.

C. Thomas asked if West Hempfield Township shares the expenses at Lake Grubb. West Hempfield Township shares the summer mowing and ground maintenance but not the expenses.

C. Eshleman and S. Haas will assess the needed repairs at the Community Park. There is a sliding board missing from the ship and the deck of the ship is inadequate. There are portions of the Woodworks with rotting bases along with other age related damages. There is an employee of Manor Township who is certified in playground inspections. Council will look into having a professional evaluation. S. Mitchell expressed concern regarding the safety of the Woodworks and questioned if access should be denied until the questionable areas have been evaluated.

MAYOR'S REPORT

Mayor Kresge thanked Chief Pugliese for his role in the school bus stop change. The buses are now stopping at 29 East Main Street to drop students instead of at the intersection of Manor and Main Streets.

P. Kresge reported he attended an excellent program presented by the National Honor Society of Dayspring Christian Academy on Saturday, March 10, 2018.

On Tuesday, March 13, 2018, P. Kresge will be a mystery reader of chapter 3 of The Book of Pi at the Mountville Elementary School.

Meredith Jorgenson of WGAL interviewed P. Kresge for a 90 second spot showcasing Mountville which will include photographs of historic spots in the Borough.

At this time, 8:51 p.m., Council moved to Executive Session to discuss a personnel issue.

At 9:22, Council reconvened. A discussion followed on the need for payroll classifications which would have minimum and maximum pay levels for each department. Complete job descriptions will be needed to implement the plan. M. Trimble moved to adopt a pay band structure with job classifications to include all Borough employees, C. Eshleman seconded the motion. Council was in accord and the motion carried. The classifications at this time would include:

- A. Public Works Foreman and Assistant Foreman
- B. Secretary/Treasurer and Assistant Secretary
- C. Crossing Guards

P. Chin advised Council that he will be revising the committees in the near future.

L. Heisey stated that he believes pay increases are merited; M. Trimble feels that more research could be beneficial.

With no further business, L. Heisey moved to adjourn at 9:48 p.m.

Respectfully submitted,

Pamela J. Mitchell
Secretary/Treasurer

Gallery

John N. Mellinger
Steve Mitchell
Karl Smith